



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
WESTERN REGIONAL MEDICAL COMMAND
AND MADIGAN ARMY MEDICAL CENTER
TACOMA, WASHINGTON 98431

MCHJ-IG

11 April 2007

MEMORANDUM FOR All Personnel

SUBJECT: Commanding General's Policy #27: Rights of Military and Civilian Personnel to Present Inspector General (IG) Complaints

1. All military and civilian personnel within the Department of the Army have the right to present to the proper authorities, orally or in writing, their individual requests or complaints, grievances or desire for assistance on any subject. Prior to presenting any such request to the IG, personnel should consider whether their problems might be solved more quickly and simply by referral to the immediate chain of command or supervision.
2. Complaints pertaining to hazardous work conditions (unsafe or unhealthy) should be reported as prescribed by Chapter 4, Army Regulation 385-10. Reports under these procedures will be completed on DA Form 4755, *Employee Report of Alleged Unsafe or Unhealthful Working Conditions*. Normally, reports will be signed, however, anonymous reports will be investigated in the same manner as other reports. Reports can be submitted directly to the installation safety and occupational health official, to the appropriate tenant safety and occupational health official, or through supervisory and command channels.
3. Requests as outlined in paragraph 1 may be filed with the Madigan Army Medical Center IG at the following location:

COL Patricia LeRoux
Inspector General, Old Madigan Army Medical Center
OMAMC Bypass, Bldg 9902, 2nd Floor
Tacoma, Washington 98431
Telephone: (253) 968-2155; DSN 782-2155
Office Hours: 0800-1600
4. If you wish to visit an IG during duty hours, you must first obtain permission from the appropriate commander or supervisor to be absent from your duties, however, you will not be required to submit to an interview by anyone prior to registering a complaint.
5. Redress beyond the local IG level is also available to you at the U.S. Army Medical Command and Headquarters, Department of the Army. You may also contact these IGs directly without notifying the local IG.

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6. Any type of disciplinary or adverse action against you, because of a request for assistance from the IG, is prohibited. However, if under the guise of presenting a legitimate complaint to an IG, you knowingly make untrue statements, you will be subject to disciplinary action.



SHEILA R. BAXTER
Brigadier General, USA
Commanding

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