

MEDPROS
FORCE HEALTH PROTECTION

USER GUIDE



e-Profile

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e-Profile User Guide Provider

DRAFT

Prepared by the
Documentation Team
September 15, 2010

Revision History

Version	Date	Description
1.0	March 2010	This version includes instructions for providers for the e-Profile application and the new functionality features with the 3.5.3 release.
1.1	April 2010	Referral section has been removed from the guide.
2.0	July 2010	This version includes instructions for providers for the e-Profile application and the new functionality features with the 3.5.4 release.
3.0	September 2010	This version includes instructions for providers for the e-Profile application and the new functionality features with the 3.5.5 release.

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1.0 Introduction to e-Profile

1.1 Background

E-Profile is an application within Medical Operational Data System (MODS) suite which allows global tracking of all Army Soldiers who have been determined by the medical system to have a temporary or permanent medical condition that may render them medically not ready to deploy.

1.2 Purpose

This application provides a fully automated profile process, Form DA 3349 entry to routing final profile to Commander. It uses artificial intelligence to improve quality of profiles and enforces profile process standardization and quality control. It increases communication between Commanders and Providers, helping to ensure Soldiers get corrective intervention, either medical care or board process. The application follows the Physical Profiling guidelines set forth in AR 40-501, Standards of Medical Fitness http://www.army.mil/usapa/epubs/pdf/r40_501.pdf.

1.3 Application Components and Validations

The e-Profile application consists of admin, profile, report, referral, MEB, PEB, MMRB, and system modules. e-Profile validates user's access to different modules based on their user role. For information on User roles and their access, refer to Appendix D.

1.4 Intended Audience

e-Profile User Guide is intended for Providers and Approval Authorities utilizing the e-Profile application.

1.5 Prerequisites

To access e-Profile, you must have an active AKO account and a Common Access Card (CAC). You must register your CAC on AKO in order to login in to the e-Profile.

How Do I Register for an AKO Account?

<https://help.us.army.mil/cgi-bin/akohd.cfg/php/enduser/home.php>

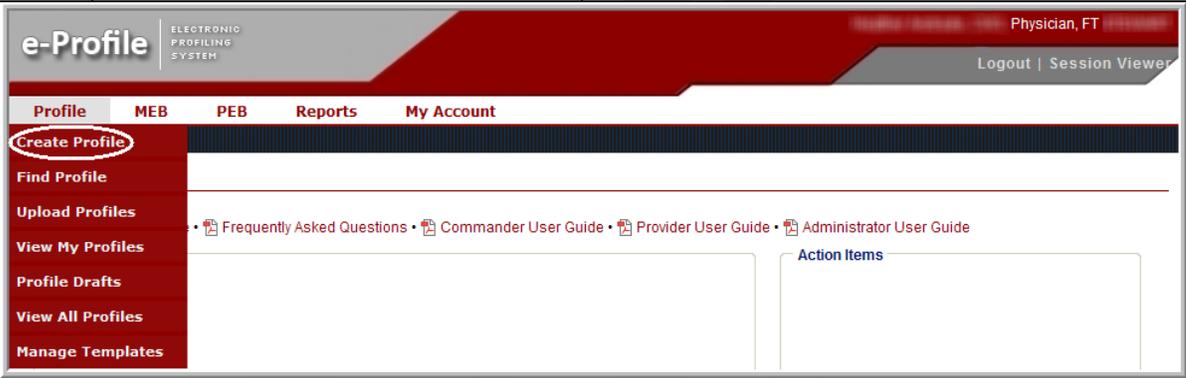
2.0 Get System Access

To gain system access, you must have an active AKO account. When accessing e-Profile for the first time, you will need to complete the registration process, including your user role. For more information, refer to Appendix A: Gaining System Access or contact the MODS help desk (888) 849-4341.

3.0 Providers/Approval Authorities

The e-Profile application allows the provider or proxy to create, view, and sign profiles for a Soldier.

3.1 Create a Temporary Profile

Step	User Action	What to Check/System Response
1.	To create a profile, hover over the Profile tab and click Create Profile.	The application will display an area where you can enter soldier information to search.
		
<p>Exhibit 3-1 Welcome Page</p>		
2.	You can search for a Soldier by entering First name, Last name, or SSN.	The search will return the Soldier's information you have just entered.
3.	Locate appropriate Soldier and click Select.	The Soldier's record will open. If member's name, gender, rank, date of birth, UIC, are incorrect have them contact their Unit Administrator to request the information be corrected in the Total Army Personnel Database (TAPDB).
		
<p>Exhibit 3-2 Profile Search</p>		
<p>Note: If more than one Soldier is returned, select the appropriate Soldier from list provided.</p>		
4.	Select Profile Type or Select a Profile Template. (For now, select Temporary Profile.) Click Continue.	Permanent and Temporary options are available. Temporary Profile is created when a Soldier's condition is expected to last 30-90 days. Permanent Profile is created when a Soldier's condition is not expected to be resolved within one year. The Soldier Information Check box will be displayed.

Step	User Action	What to Check/System Response																																																																																																																																											
	<p>Profile > Create Profile</p> <p>NAME: CARVER</p> <p>SSN: xxxxx Rank: SSG DOB: 19810303 Gender: Female Unit: W8B3AA (89TH REGIONAL SUPPORT) Army Reserve MOS: 42A Active PULHES: 211111 (Last Issued: 20100421) Region: 88RSC Email: (not available)</p> <p>Revise Soldier Search  Click to choose a different Soldier.</p> <p>Display Temporary Profile Statistics (Hide Details...)</p> <table border="1"> <thead> <tr> <th colspan="4">Soldier's Temporary profile statistics</th> </tr> </thead> <tbody> <tr> <td>Consecutive Days on Profile:</td> <td>57</td> <td>Profile Days Prev 365 days:</td> <td>148</td> <td>Total Career Profiles:</td> <td>3</td> </tr> <tr> <td>Avg Profile Days per year:</td> <td>24</td> <td>Profile Days Prev 5 years:</td> <td>148</td> <td>Total Career Profile Days:</td> <td>148</td> </tr> </tbody> </table> <p>MEDPROS PULHES (Show Details...)  View PULHES MEDPROS history.</p> <table border="1"> <thead> <tr> <th>P</th> <th>U</th> <th>L</th> <th>H</th> <th>E</th> <th>S</th> <th>Exam Date</th> <th>PC Code 1</th> <th>PC Code 2</th> <th>PC Code 3</th> <th>Exam Type</th> </tr> </thead> <tbody> <tr><td>1</td><td>1</td><td>1</td><td>3</td><td>1</td><td>1</td><td>2009/08/28</td><td>J</td><td></td><td></td><td>Profile</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>2009/08/01</td><td>A</td><td></td><td></td><td>PHA</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>3</td><td>1</td><td>1</td><td>2009/08/01</td><td>J</td><td></td><td></td><td>PHA</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>2009/06/25</td><td>A</td><td></td><td></td><td>PHA</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>2006/07/10</td><td>A</td><td></td><td></td><td>Exam</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>2005/05/05</td><td>A</td><td></td><td></td><td>Long</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>2004/04/27</td><td>A</td><td></td><td></td><td>Exam</td></tr> </tbody> </table> <p>Create/Upload/Scan Profiles (Hide Details...)</p> <p>Create New Profile</p> <p>Select Profile Type: --select-- OR Select a Profile Template: --select--  Continue</p> <p>Permanent Temporary</p>	Soldier's Temporary profile statistics				Consecutive Days on Profile:	57	Profile Days Prev 365 days:	148	Total Career Profiles:	3	Avg Profile Days per year:	24	Profile Days Prev 5 years:	148	Total Career Profile Days:	148	P	U	L	H	E	S	Exam Date	PC Code 1	PC Code 2	PC Code 3	Exam Type	1	1	1	3	1	1	2009/08/28	J			Profile	1	1	1	1	1	1	2009/08/01	A			PHA	1	1	1	3	1	1	2009/08/01	J			PHA	1	1	1	1	1	1	2009/06/25	A			PHA	1	1	1	1	1	1	2006/07/10	A			Exam	1	1	1	1	1	1	2005/05/05	A			Long	1	1	1	1	1	1	2004/04/27	A			Exam	<p>OR</p> <p>Create/Upload/Scan Profiles (Hide Details...)</p> <p>Create New Profile</p> <p>Select Profile Type: --select-- OR Select a Profile Template: --select--  Continue</p> <p>Upload/Scan Historical Profile</p> <p>Document Type: DA Form 3349 Permanent Upload/Scan</p> <p>Display Profiles (Hide Details...)</p> <p>Profile History</p> <table border="1"> <thead> <tr> <th>Submitted</th> <th>Created By</th> <th>Expires</th> <th>Profile Type</th> <th>PULHES</th> <th>Primary Diagnosis</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>20100506</td> <td>xxxxxx</td> <td>20100804</td> <td>Temporary</td> <td>311111</td> <td>V24.2 - ROUTINE POSTPARTUM FOLLOW-UP</td> <td>Profiles Pending 1st Signature View</td> </tr> <tr> <td>20100506</td> <td>xxxxxx</td> <td>20150506</td> <td>Permanent</td> <td>211111</td> <td>704.8 - OTHER SPECIFIED DISEASES OF HAIR AND HAIR FOLLICLE</td> <td>Profiles Pending 1st Signature View</td> </tr> <tr> <td>20100421</td> <td>xxxxxx</td> <td>20150421</td> <td>Permanent</td> <td>441111</td> <td>E913.1 - ACCIDENTAL MECHANICAL SUFFOCATION BY PLASTIC BAG</td> <td>Profiles Pending 1st Signature View</td> </tr> <tr> <td>20100421</td> <td>xxxxxx</td> <td>20150421</td> <td>Permanent</td> <td>211111</td> <td>leathery face</td> <td>Profile Pending Commander Comment View</td> </tr> </tbody> </table> <p>Hover over  icon for Contextual Help.</p> <p>The template is a prefilled out common profile. You can make changes as necessary to the template.</p>	Submitted	Created By	Expires	Profile Type	PULHES	Primary Diagnosis	Status	20100506	xxxxxx	20100804	Temporary	311111	V24.2 - ROUTINE POSTPARTUM FOLLOW-UP	Profiles Pending 1st Signature View	20100506	xxxxxx	20150506	Permanent	211111	704.8 - OTHER SPECIFIED DISEASES OF HAIR AND HAIR FOLLICLE	Profiles Pending 1st Signature View	20100421	xxxxxx	20150421	Permanent	441111	E913.1 - ACCIDENTAL MECHANICAL SUFFOCATION BY PLASTIC BAG	Profiles Pending 1st Signature View	20100421	xxxxxx	20150421	Permanent	211111	leathery face	Profile Pending Commander Comment View
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Exhibit 3-3 Creating a Profile

 **Note:** When a Template is chosen, the application will automatically determine whether the profile is Temporary or Permanent. All templates will default to Temporary except for Shaving and Hearing H2, they will default to permanent.

Step	User Action	What to Check/System Response
5.	Enter the Soldier's e-mail address, and select Yes or No if the current UIC of the Soldier is correct. If not, enter the correct UIC and click Submit.	The protected Health information page will appear with the appropriate tabs. The Diagnosis tab is now available for entry.

Exhibit 3-4 Soldier Information Check Window

6.	In the Diagnosis tab, Record medical conditions and or/physical defects in nontechnical language. For example, describe the diagnosis as "broken arm", rather than "compound fracture right radius." Click Select to choose an ICD9 Cause Code relating to the diagnosis. Click Next.	Text entered in Diagnosis box is displayed.
----	---	---

Exhibit 3-5 Diagnosis Tab

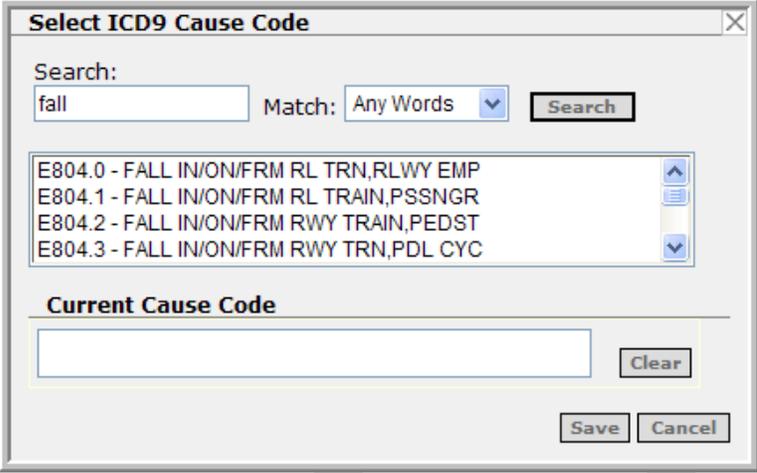
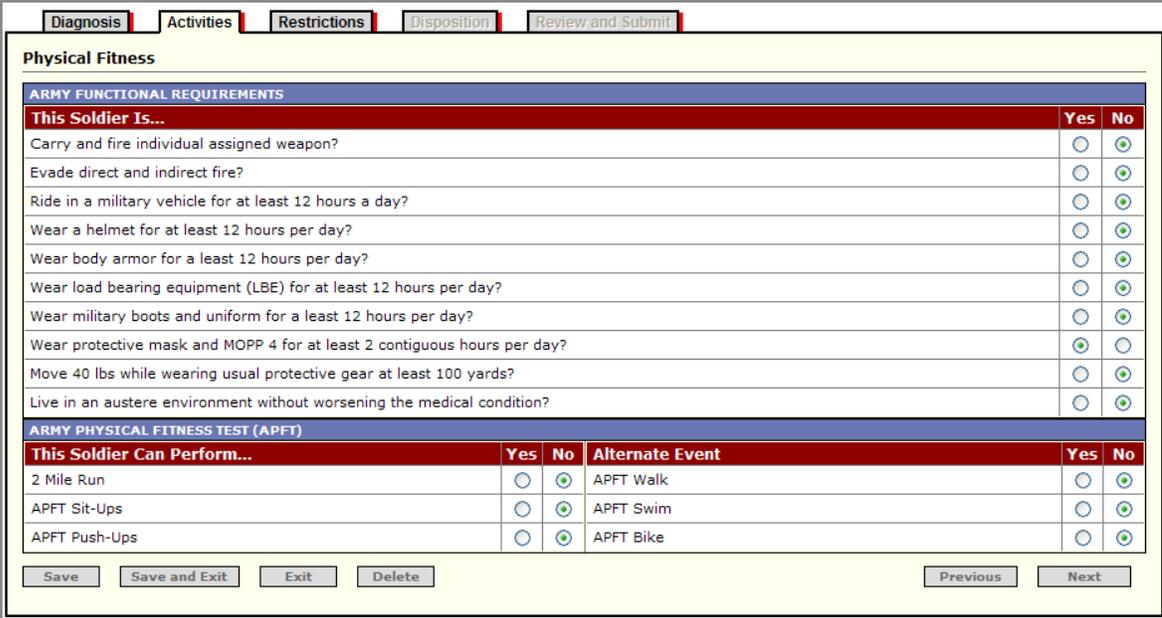
Step	User Action	What to Check/System Response
		
7.	In the Activities tab, assess physical fitness of Soldier. Click Next.	The appropriate bullet point will be checked for each statement. Selections will auto-generate PULHES score.

Exhibit 3-6 ICD9 Cause Code Window



Physical Fitness

ARMY FUNCTIONAL REQUIREMENTS		Yes	No			
This Soldier Is...						
Carry and fire individual assigned weapon?	<input type="radio"/>	<input checked="" type="radio"/>				
Evade direct and indirect fire?	<input type="radio"/>	<input checked="" type="radio"/>				
Ride in a military vehicle for at least 12 hours a day?	<input type="radio"/>	<input checked="" type="radio"/>				
Wear a helmet for at least 12 hours per day?	<input type="radio"/>	<input checked="" type="radio"/>				
Wear body armor for at least 12 hours per day?	<input type="radio"/>	<input checked="" type="radio"/>				
Wear load bearing equipment (LBE) for at least 12 hours per day?	<input type="radio"/>	<input checked="" type="radio"/>				
Wear military boots and uniform for at least 12 hours per day?	<input type="radio"/>	<input checked="" type="radio"/>				
Wear protective mask and MOPP 4 for at least 2 contiguous hours per day?	<input checked="" type="radio"/>	<input type="radio"/>				
Move 40 lbs while wearing usual protective gear at least 100 yards?	<input type="radio"/>	<input checked="" type="radio"/>				
Live in an austere environment without worsening the medical condition?	<input type="radio"/>	<input checked="" type="radio"/>				
ARMY PHYSICAL FITNESS TEST (APFT)						
This Soldier Can Perform...		Yes	No	Alternate Event	Yes	No
2 Mile Run	<input type="radio"/>	<input checked="" type="radio"/>		APFT Walk	<input type="radio"/>	<input checked="" type="radio"/>
APFT Sit-Ups	<input type="radio"/>	<input checked="" type="radio"/>		APFT Swim	<input type="radio"/>	<input checked="" type="radio"/>
APFT Push-Ups	<input type="radio"/>	<input checked="" type="radio"/>		APFT Bike	<input type="radio"/>	<input checked="" type="radio"/>

Exhibit 3-7 Activities Tab



Note: Either Yes or No must be selected for each statement; continuation to the next tab will not be allowed.

Step	User Action	What to Check/System Response
8.	In the Restrictions tab, check boxes of restriction pertaining to injury/illness by hovering over body area to select location of restriction when applicable. Click Create Sentence. Repeat if necessary. Click Next.	The application highlights related body parts when a particular box is checked. The application automatically generates a sentence of restriction.

Note: When choosing a restriction, you may enter specific information such as allowed time, weight, distance, etc. based on the restriction. You may delete a restriction sentence simply by checking the box (es) then clicking Remove Selected Sentence.

The screenshot displays the 'Restrictions' tab in the e-Profile system. At the top, there are navigation tabs: Diagnosis, Activities, Restrictions (selected), Disposition, and Review and Submit. The main content area is titled 'Functional Limitations, Capabilities, and Comments (Homunculus)'. It is divided into two main sections: 'CREATED RESTRICTION SENTENCES' and 'CREATE NEW RESTRICTION SENTENCE'. The 'CREATED' section shows a single entry: 'No Pushing/Pulling.' with a checkbox. The 'CREATE NEW' section includes a list of 'Restrictions' with checkboxes, a 'Body Areas' diagram with a dropdown menu, and various input fields for 'Time', 'Weight', 'WBGT', 'Distance', and 'Repetitions'. A 'Create Sentence' button is circled in blue at the bottom of the form.

Exhibit 3-8 Restrictions Tab

Note: There are certain restrictions that do not light up the body area. If one selects a restriction that normally lights up AND selects one that does not, no area will be lit up at all. You would need to “create sentence” them separately. If two restrictions are selected at the same time that normally light up, NOT ALL of the areas will light up for the corresponding restrictions. Do them separately.

Step	User Action	What to Check/System Response
9.	In the Disposition tab, enter profile details. Click Next.	The disposition tab specifies whether the diagnosis is an injury or illness, relation to duty and time period of the profile. A free text comment box is provided for additional information as needed.

The screenshot shows the 'Disposition' tab of the e-Profile system. The 'Profile Details' section includes the following fields and options:

- Is the Primary Diagnosis:** Radio buttons for Injury and Illness.
- Is the Diagnosis Duty Related:** Radio buttons for Yes, No, and Unknown. A note states: "(Note: Does not imply an LOD has been started)".
- Length of Profile:** A text box containing '90', a 'Days' dropdown menu, and an 'Expiration Date' field containing '20101212' with a calendar icon.
- Disposition:** A dropdown menu currently set to 'Trial of Duty'.
- Comments:** A text area with a character count '(1000 characters max)'. A blue arrow points to the text area with a tooltip that reads: 'Comments entered in this box will populate box 8 of the DA 3349.'

At the bottom of the form, there are buttons for 'Save', 'Save and Exit', 'Exit', 'Delete', 'Previous', and 'Next'.

Exhibit 3-9 Disposition Tab



Note: A temporary profile may be expired or extended by manually changing the date.

Step	User Action	What to Check/System Response
10.	Review data entered into profile. Assess PULHES values; codes may be changed on this page. The tabs are available to update previous answers.	PULHES is automatically generated; values may be changed at your discretion. If values are changed, comment must be made in the PULHES comment box provided. There is a link to the PULHES capacity guide to assist in evaluation.

Diagnosis
Activities
Restrictions
Disposition
Review and Submit

Review and Submit Profile

PHYSICAL PROFILE FUNCTIONAL CAPACITY GUIDE

	P	U	L	H	E	S
Cumulative Temporary:	3	3	3	1	1	1
For this profile:	3	3	3	1	1	1
Current Permanent:	2	1	1	1	1	1
For this profile:	-	-	-	-	-	-

Auto-Calculate PULHES values [Table 7-1, AR40-501](#)

Enter comments concerning PULHES (1000 characters max)

Meets Chapter 3 Retention Standards: Yes No Unknown
AR 40-501

DIAGNOSIS

Broken Arm

Cause code:

ARMY FUNCTIONAL REQUIREMENTS

This Soldier Is...	Yes	No
Carry and fire individual assigned weapon?		X
Evade direct and indirect fire?		X
Ride in a military vehicle for at least 12 hours a day?		X
Wear a helmet for at least 12 hours per day?		X
Wear body armor for at least 12 hours per day?		X
Wear load bearing equipment (LBE) for at least 12 hours per day?		X
Wear military boots and uniform for at least 12 hours per day?		X
Wear protective mask and MOPP 4 for at least 2 contiguous hours per day?	X	
Move 40 lbs while wearing usual protective gear at least 100 yards?		X
Live in an austere environment without worsening the medical condition?		X

ARMY PHYSICAL FITNESS TEST (APFT)

This Soldier Can Perform...	Yes	No	Alternative Events	Yes	No
2-mile Run		X	APFT Walk		X
APFT Sit-ups		X	APFT Swim		X
APFT Push-ups		X	APFT Bike		X

DISPOSITION

<p>Injury or Illness: Injury Duty Related: Yes Profile Length: 90 Days Expiration Date: 20101212 Expected Recovery Date: 20110312 Disposition: Trial of Duty</p> <p>Comments: Soldier should not apply any pressure to arm.</p>	<p>Special Duty Status:</p> <p>Restrictions: •No Pushing/Pulling with Right Arm.</p>
---	--

Save
Save and Exit
Exit
Delete
Sign and Submit
Print
Previous
Next

Exhibit 3-10 Review and Submit Tab



Note: The Current Permanent PULHES represents the operative PULHES in MEDPROS and is integrated in the new auto-calculated PULHES. As stated in AR 40-501, the PULHES is based primarily upon the function of the body systems and their relation to military duties.

Step	User Action	What to Check/System Response
11.	Click Sign and Submit.	You will be presented a pop-up asking to ensure data is correct.

Exhibit 3-11 Sign and Submit Button

Note: Once submitted you cannot modify the profile. Depending on signature process regulations, the profile is either approved if requiring one signature, or automatically routed to Approval Authority for 2nd signature. When applicable, you may assign a specific Approval Authority.

Exhibit 3-12 Profile Routing

12.	Click OK to submit profile or Cancel to continue making changes	This action concludes the process and the profile is retained in the database for future reference. If required, it is sent off for 2 nd signature.
13.	Once the profile is created, click on 'here' to view the PDF, or proceed to your next task by selecting from the menu bar.	You have the option of saving, opening and printing the DA 3349.

Note: If your role is not authorized to sign (i.e. Physician Assistant/Nurse Practitioner, Physician Clerk), you may however submit a profile for a provider to review and sign.

Step	User Action	What to Check/System Response
14.	Add a private comment to a profile, but it will not appear on the DA 3349 form.	Comment will be added.

Profile > Create Profile

Profile Creation

You have successfully created a profile.

If you would like to view the PDF click [here](#). Otherwise, select an option from the menu above.

Add an Administrative Comment to a Profile

An administrative comment is a comment that is linked with a profile in the e-Profile application, but will not appear on the printed DA 3349 form. These comments can be read by anyone who has access to this profile through the e-Profile application.

Exhibit 3-13 Private Comment

3.2 Create Permanent Profile

The process of creating a permanent profile is almost identical with the process of creating a temporary profile, with a few extra steps illustrated below.

Step	User Action	What to Check/System Response
1.	To create a profile, hover over the Profile tab and click Create Profile.	The application will display an area where you can enter soldier information to search.
2.	You can search for a Soldier by entering First name, Last name, or SSN.	The search will return the Soldier's information you have just entered.
3.	Locate appropriate Soldier and click Select.	The Soldier's record will open. If member's name, gender, rank, date of birth, UIC, are incorrect have them contact their Unit Administrator to request the information be corrected in the Total Army Personnel Database (TAPDB).
4.	Select Profile Type or Select a Profile Template. (For now, select Permanent Profile.) Click Continue.	Permanent and Temporary options are available. Temporary Profile is created when a Soldier's condition is expected to last 30-90 days. Permanent Profile is created when a Soldier's condition is not expected to be resolved within one year. The Soldier Information Check box will be displayed.
5.	Enter the Soldier's e-mail address, and select Yes or No if the current UIC of the Soldier is correct. If not, enter the correct UIC and click Submit.	The protected Health information page will appear with the appropriate tabs. The Diagnosis tab is now available for entry.

Step	User Action	What to Check/System Response
6.	In the Diagnosis tab, Record medical conditions and or/physical defects in nontechnical language. For example, describe the diagnosis as “broken arm”, rather than “compound fracture right radius.” Click Select to choose an ICD9 Cause Code relating to the diagnosis. Click Next.	Text entered in Diagnosis box is displayed.
7.	In the Activities tab, assess physical fitness of Soldier. Click Next.	The appropriate bullet point will be checked for each statement. Selections will auto-generate PULHES score.
8.	In the Restrictions tab, check boxes of restriction pertaining to injury/illness by hovering over body area to select location of restriction when applicable. Click Create Sentence. Repeat if necessary. Click Next.	The application highlights related body parts when a particular box is checked. The application automatically generates a sentence of restriction.
9.	In the Disposition tab, enter profile details. Be sure to enter the assignment limitations code in order to proceed to the next tab. Click to the Table 7-2 AR40-501 link to view the codes.	The disposition tab specifies whether the diagnosis is an injury or illness, relation to duty and time period of the profile. A free text comment box is provided for additional information as needed.

Exhibit 3-14 Disposition Tab

Step	User Action	What to Check/System Response
10.	Review data entered into profile. Assess PULHES values; codes may be changed on this page. The tabs are available to update previous answers.	PULHES is automatically generated; values may be changed at your discretion. If values are changed, comment must be made in the PULHES comment box provided. There is a link to the PULHES capacity guide to assist in evaluation.
11.	Select Yes, No or Unknown if the the Soldier Meets Chapter 3 Retention Standards.	The appropriate radio button will be selected.

Exhibit 3-15 Review and Submit Tab

12.	Click Sign and Submit.	You will be presented a pop-up asking to ensure data is correct.
13.	Click OK to submit profile or Cancel to continue making changes	This action concludes the process and the profile is retained in the database for future reference. If required, it is sent off for 2 nd signature.

Note: If a permanent profile requires a second signature, the system will create a Temporary profile upon completion of the 1st signature on a Permanent profile. This Temporary Profile will default to 90 days and will expire once the second signature approves the Permanent profile. The profiling Provider will be the first signature on both the Temporary and Permanent profiles. To view the automatically created Temporary profile, pull up the Soldier's Profile History.

Submitted	Created By	Expires	Profile Type	PULHES	Primary Diagnosis	Status	CMDR View
20100914		99990101	Permanent	311211	Loss of Hearing	Pending Approval	View
20100914		20101214	Temporary	311211	Loss of Hearing	Approved	View
20100913		20101212	Temporary	333111	broken finger, broken arm, broken s...	Approved	View

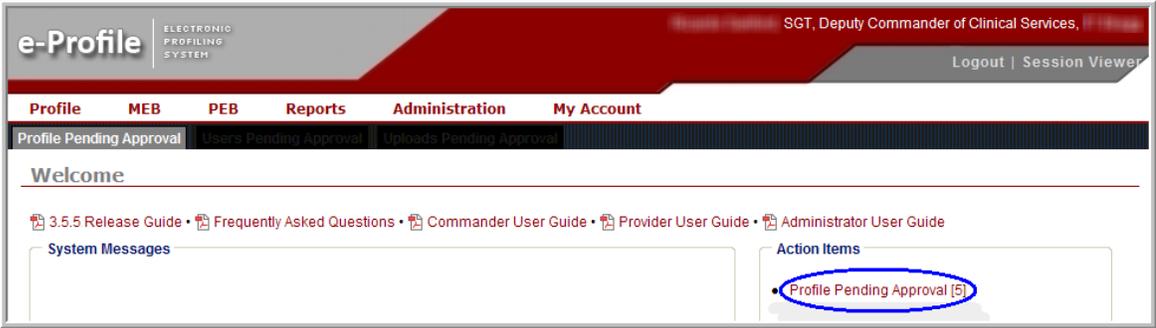
Exhibit 3-16 Profile History

14.	Once the profile is created, click on 'here' to view the PDF, or proceed to your next task by selecting from the menu bar.	You have the option of saving, opening and printing the DA 3349.
-----	--	--

Step	User Action	What to Check/System Response
 Note: When a profile only needs one signature, the system places the provider's name/signature in the approval authority's signature block on the DA 3349 Form.		
15.	Add a private comment to a profile, but it will not appear on the DA 3349 form. When adding a comment in the designated field, the only letters, numbers, spaces and .,!?() are allowed. Special characters are not allowed.	Comment will be added.

3.3 Profiles Pending Approval

A profile requiring a final signature from an Approval Authority will be automatically routed to the appropriate Approving Authority. A list of Profiles pending approval is accessible from the link in the Action Items box or from the 'Profile Pending Approval' inbox.

Step	User Action	What to Check/System Response
1.	The Provider/Approval Authority logs into e-Profile to see the Inbox or Action Items containing profiles awaiting approval. Click Profiles Pending Approval.	A screen of filters will be available for a defined search as well as pending profiles listed.
		
Exhibit 3-17 Action Items		
2.	Select appropriate filter for your search if your profiles are not listed. Click Review once you have located your profile.	The Soldier's profile is available for reviewing.

Step	User Action	What to Check/System Response
4.	Enter comments in text box provided. Depending on action item selected, click Approve or Reject.	Once approved, the file will be automatically routed to the commander for comments. If file is P3/4, the file will be automatically routed to the PADC (PEBLO.) If profile is rejected, the file will be automatically routed to the provider.

OR

Exhibit 3-20 Approve and Reject Comment Boxes

5.	The provider logs into the application to see a profile has been rejected, which appears in the Action Items list. Click Rejected.	Rejected Profiles will be listed.
----	--	-----------------------------------

Exhibit 3-21 Action Items

6.	a) To view comments made on the profile, click Comments. b) To modify any information on profile, click Modify.	a) Comments can be viewed. b) Single page view of the Soldier's profile will appear available for modifying.
----	--	---

Profile > Rejected Profiles

[+] Click to show search filter

Rejection Date	Expires Date	SSN	Name	Profile Type	Perm PULHES	Primary Diagnosis	Status	ALC	
20100914	99990101	xxxxx0999	SOLDIER SOLDIER S	Permanent	333111		Rejected	B	Comments Modify

Exhibit 3-22 Rejected Profiles

Profile > Comments

Profile Comments

20100914 - Approval authority's rejection comment was added by CIV aab RRRR
 - Not good

Back

Exhibit 3-23 Comments

- | | | |
|----|---|---|
| 7. | To Modify a Profile, click Profile Pending Approval from the Welcome Page, and click Review for appropriate profile to be modified. | The Soldier's profile is available for modifying. |
|----|---|---|

Profile > Approve Profile

[-] Click to hide search filter

To search for a profile, enter known information about the profile below and press the "Apply" button. The search will only return results that match or partially match all criteria entered.

Submitted Date From: 20050101 Submitted Date To: 20100914

First Name: Last Name:

SSN: PULHES:

Assigned: Show all

Submitted	Created By	SSN	Name	Type	PULHES	Primary Diagnosis		
20090915	VERONICA	xxxxx	BUTTER	Permanent	333111	fever		Review
20100203	RITA	xxxxx	HILL	Permanent	332111	Broken Arm	lily waters, Jayne Pil	Review
20100421	PRISCILLA	xxxxx	JOHNSON	Permanent	111111	Loss of finger	Priscilla Ruiz	Review
20100816	VERONICA	xxxxx	JONES	Permanent	321111	Ring in ears d1 d2 d3 d4 d5...	lily waters	Review
20100817	VICKI	xxxxx	SIZLACK	Permanent	111411	Hearing Loss. New testing	lily waters	Review

RECORDS FOUND 5

Export

Note: A tooltip indicates that profiles in the Pool are part of your inbox and can be completed by any provider in the pool.

Exhibit 3-24 Profile List to be Modified

8. Click Modify on the View Profile screen. The profile is now available to be updated.

Exhibit 3-25 View Profile Modify Button

9. The profile can be modified by clicking on the tabs containing information previously added. Click Sign and Submit. The profile has been modified.

Exhibit 3-26 Review and Submit Tab



Note: Once profile is updated, the modifier will become the 1st signature.

3.4 Pending 1st Signature

Step	User Action	What to Check/System Response
1.	The Provider/Approval Authority logs into e-Profile to see the Inbox or Action Items containing profiles awaiting 1 st signature. Click Pending 1 st signature.	A screen of filters will be available for a defined search as well as pending profiles listed.

The screenshot shows the e-Profile user interface. At the top, there's a navigation bar with 'Profile', 'MEB', 'PEB', 'Reports', and 'My Account'. Below that, a 'Pending 1st Signature' tab is active. The main content area has a 'Welcome' message and a list of links: '3.5.5 Release Guide', 'Frequently Asked Questions', 'Commander User Guide', 'Provider User Guide', and 'Administrator User Guide'. There are two boxes: 'System Messages' and 'Action Items'. The 'Action Items' box contains a single item: 'Pending 1st Signature (4)', which is circled in blue.

Exhibit 3-27 Action Items

2.	Select appropriate filter for your search if your profiles are not listed. Click Edit once you have located your profile.	The Soldier's profile is available for editing.
----	---	---

The screenshot shows the 'Profile > Profiles to Submit' page. It features a search form with the following fields: 'Submitted Date From' (20050101), 'Submitted Date To' (20100914), 'First Name', 'Last Name', 'SSN', 'PULHES' (a multi-select dropdown), and 'Profile Type'. There are 'Apply' and 'Reset' buttons. Below the form is a table of search results:

Created	Created By	SSN	Name	Type	PULHES	Primary Diagnosis	Assigned To	
20100409		xxxxx		Temporary	311111	Normal pregnancy		Edit Delete
20100419		xxxxx		Temporary	131111	Torn rotator cuff		Edit Delete
20100902		xxxxx		Permanent	323111	fracture knee		Edit Delete
20100914		xxxxx	SOLDIER SOLDIER S	Permanent	323211	Loss of Hearing		Edit Delete

Below the table, it says 'RECORDS FOUND 4'. At the bottom left, there is an 'Export' button circled in blue.

Exhibit 3-28 Profiles to Submit

Note: You may export files to an excel spreadsheet by clicking Export. See Appendix E for further instructions.

3. Provider is able to review and modify the profile by going back to the previous answers entered, and may also change PULHES values. If PULHES is changed, a comment must be made. Click Sign and Submit.
- A dialog box will appear for confirmation of submission.

Diagnosis | Activities | Restrictions | Disposition | **Review and Submit**

Review and Submit Profile

PHYSICAL PROFILE FUNCTIONAL CAPACITY GUIDE

	P	U	L	H	E	S
Cumulative Temporary:	3	3	3	2	1	1
For this profile:	-	-	-	-	-	-
Current Permanent:	1	1	1	1	1	1
For this profile:	3	2	3	2	1	1

Auto-Calculate PULHES values [Table 7-1, AR40-501](#)

Enter comments concerning PULHES (1000 characters max)

Comments must be entered if PULHES is manually changed.

Meets Chapter 3 Retention Standards: Yes No Unknown
AR 40-501

DIAGNOSIS

Loss of Hearing

Cause code:

ARMY FUNCTIONAL REQUIREMENTS

This Soldier Is...	Yes	No
Carry and fire individual assigned weapon?	X	
Evade direct and indirect fire?		X
Ride in a military vehicle for at least 12 hours a day?	X	
Wear a helmet for at least 12 hours per day?		X
Wear body armor for at least 12 hours per day?	X	
Wear load bearing equipment (LBE) for at least 12 hours per day?	X	
Wear military boots and uniform for at least 12 hours per day?	X	
Wear protective mask and MOPP 4 for at least 2 contiguous hours per day?	X	
Move 40 lbs while wearing usual protective gear at least 100 yards?	X	
Live in an austere environment without worsening the medical condition?		X

ARMY PHYSICAL FITNESS TEST (APFT)

This Soldier Can Perform...	Yes	No	Alternative Events	Yes	No
2-mile Run		X	APFT Walk	X	
APFT Sit-ups		X	APFT Swim	X	
APFT Push-ups		X	APFT Bike	X	

DISPOSITION

Injury or Illness: **Injury**
 Duty Related: **Yes**
 Profile Length:
 Review Date: **99990101**
 Disposition: **Transfer to a VA treatment facility or other MTF**

Special Duty Status:
 Restrictions:
No Exposure to Noise for more than 15 Seconds.

Comments:
Loss of hearing is worsening.

Save | Save and Exit | Exit | **Sign and Submit** | Print | Previous | Next

Exhibit 3-29 Review and Submit Tab

3.5 Pull Back Capability

A proxy or other provider who does not have 1st signature permissions will now have the ability to pull back a profile that may have been sent in error or needs modification before the Profiling Officer has acted on it. The status will revert to the previous status. Once a provider views the profile, it is not eligible for pull back. This option is only available when a profile is pending 1st signature.

Step	User Action	What to Check/System Response
1.	Hover over Profile menu, and select View My Profiles.	A screen of filters will be displayed.
2.	Select Pending 1 st signature from the Status drop down menu and click Apply.	The profile you submitted that is pending 1 st signature will be displayed.
3.	Click View.	The Soldier's profile will be displayed.

Exhibit 3-30 View Profiles

4.	Click the Pullback button.	The profile tabs will now be available for modifying.
----	----------------------------	---

Exhibit 3-31 Pullback Button

Exhibit 3-32 Active Profile Tabs

3.6 Downgrade/Extend Profiles

Step	User Action	What to Check/System Response
1.	Hover over Profile, click View All Profiles.	All Profiles will be listed.

The screenshot shows the e-Profile user interface. At the top, there is a navigation bar with 'e-Profile' and 'ELECTRONIC PROFILING SYSTEM' on the left, and 'Logout | Session Viewer' on the right. Below this is a secondary navigation bar with 'Profile', 'Reports', and 'My Account'. A left-hand menu contains several options: 'Create Profile', 'Find Profile', 'Upload Profiles', 'View My Profiles', 'Profile Drafts', 'View All Profiles' (circled in red), and 'Manage Templates'. The main content area includes links for 'Frequently Asked Questions', 'Commander User Guide', 'Provider User Guide', and 'Administrator User Guide', along with an 'Action Items' section.

Exhibit 3-33 Welcome Page

2.	Select necessary profile, click View.	Soldier's profile will appear.
----	---------------------------------------	--------------------------------

The screenshot displays the 'Profile > View All Profiles' page. It features a search filter section with the following fields: SSN, First Name, Last Name, Profile Type, Location (FT BRAGG (WOMACK ARMY MED CTR)), UIC, PULHES (with five dropdown menus), Submitted Date From (20100530), and Submitted Date To (20100629). There are 'Apply' and 'Reset' buttons. Below the search filter is a 'Status' dropdown set to 'Pending and Approved'. A table lists profile data with columns: Submitted Expires, SSN, Name, UIC, Type, PULHES, Primary Diagnosis, Status, and ALC. The second row of the table has a 'View' link circled in blue. An 'Export' button is located at the bottom left of the table area.

Submitted Expires	SSN	Name	UIC	Type	PULHES	Primary Diagnosis	Status	ALC
20100607	20150607	xxxxx1111	W46907	Permanent	123211	hearing H2, bad back	Profile Pending Comment	J1,C View PDF View
20100608	20100906	xxxxx2222	WNCYAA	Temporary	333111	knee	Approved	View PDF View
20100622	20150622	xxxxx1111	W46907	Permanent	333211	hearing H2, bad back	Pending Approval	C,J2 View PDF View
20100622	20100922	xxxxx1111	W46907	Temporary	333211	hearing H2, bad back	Approved	View PDF View

Exhibit 3-34 View All Profiles

Step	User Action	What to Check/System Response
3.	Click Downgrade or Extend.	Soldier's profile will appear displaying the tabs, allowing the user to change necessary information.



Exhibit 3-35 Downgrade/Extend Buttons

4.	Update the PULHES, and add a comment.	PULHES will be updated.
----	---------------------------------------	-------------------------

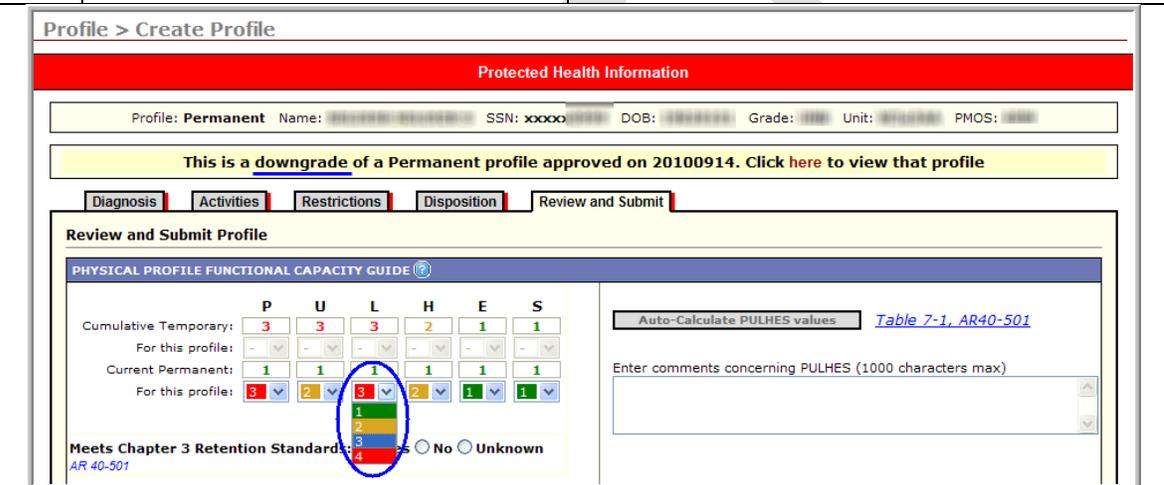


Exhibit 3-36 Downgraded Profile

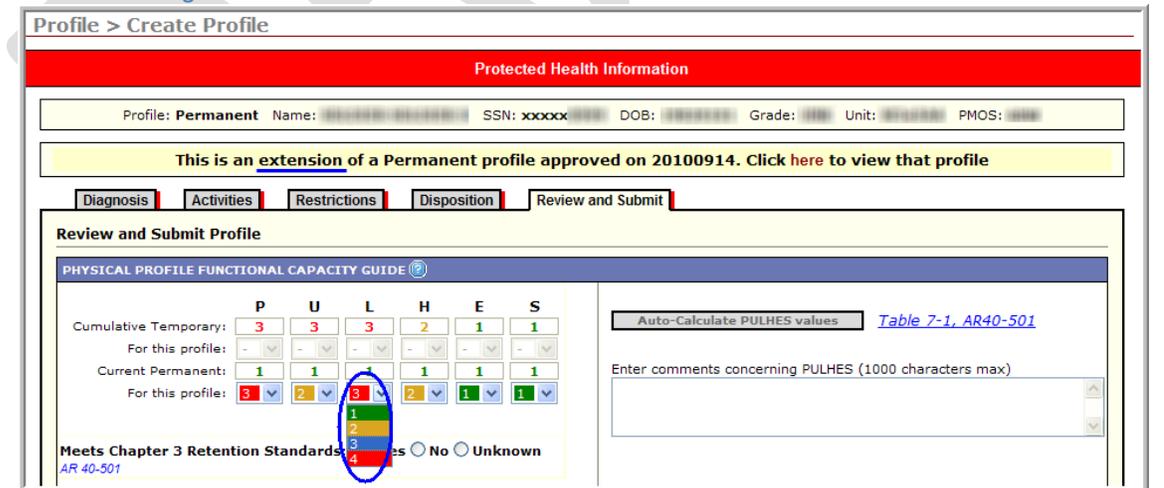
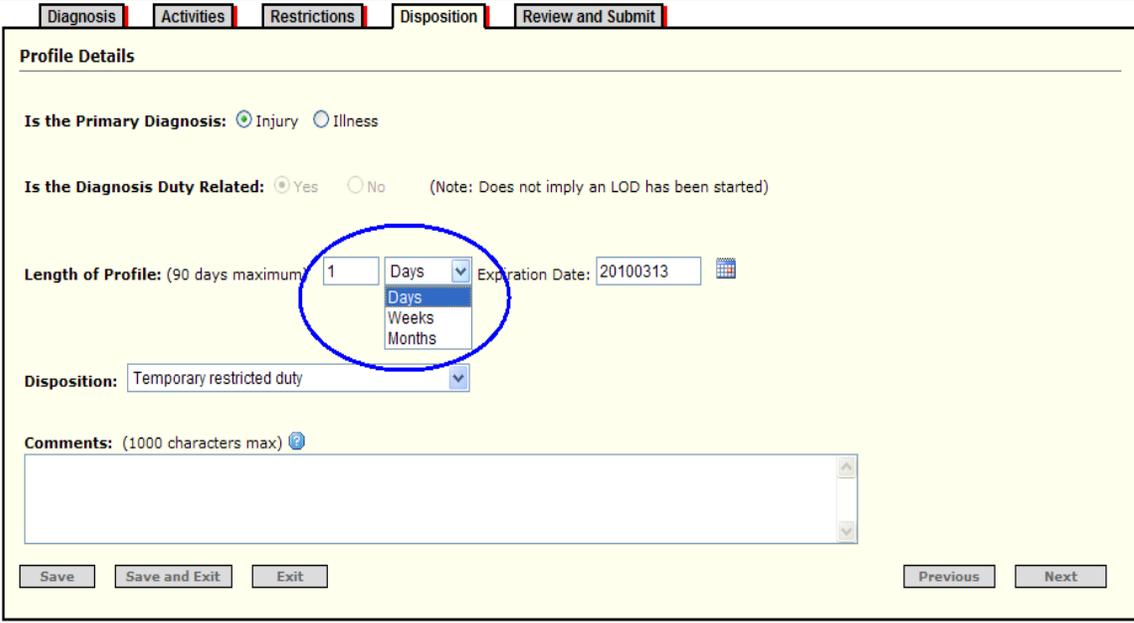


Exhibit 3-37 Extended Profile

Step	User Action	What to Check/System Response
5.	You may Downgrade/Expire a profile based on your permission.	
6.	To expire a profile early, rather than changing the date on the calendar, manually enter the number of days, weeks or months from the drop down.	Selection will be displayed.
 <p>The screenshot shows the 'Disposition' tab of the e-Profile system. At the top, there are navigation tabs: Diagnosis, Activities, Restrictions, Disposition (selected), and Review and Submit. Below the tabs is the 'Profile Details' section. It includes radio buttons for 'Is the Primary Diagnosis' (Injury selected, Illness unselected) and 'Is the Diagnosis Duty Related' (Yes selected, No unselected). The 'Length of Profile' field is set to 1, with a dropdown menu open showing 'Days', 'Weeks', and 'Months'. The 'Expiration Date' is 20100313. The 'Disposition' dropdown is set to 'Temporary restricted duty'. There is a 'Comments' text area and buttons for 'Save', 'Save and Exit', 'Exit', 'Previous', and 'Next'.</p>		
7.	Click the Review and Submit tab and Submit the profile.	Profile will be submitted.

3.6.1 Downgrading Profiles Not In The System

Providers will now be able to downgrade profiles not in the system, including downgrading to a picket fence (PULHES=11111). A Soldier may have an existing paper profile, and they need to be added to the system to update their status.

Step	User Action	What to Check/System Response
1.	Create a profile for a Soldier following the steps in section 3.1 and stop on the Review and Submit tab.	Review and Submit tab will be displayed.
2.	Enter the previous PULHES of the Soldier in the Downgrade from drop down menus.	Selections will be displayed in the drop down boxes.
3.	Enter the previous PULHES date.	Date will be displayed in the box.
4.	Click Sign and Submit.	Profile has now been downgraded.

Review and Submit Profile

PHYSICAL PROFILE FUNCTIONAL CAPACITY GUIDE

	P	U	L	H	E	S
Cumulative Temporary:	1	1	1	1	1	1
For this profile:	1	1	1	1	1	1
Current Permanent:	1	1	1	1	1	1
For this profile:	-	-	-	-	-	-
Downgrade from:	-	-	-	-	-	-
PULHES Date:	[Calendar Icon]					

Meets Chapter 3 Retention Standards: Yes No Unknown

AR 40-501

Auto-Calculate PULHES values [Table 7-1, AR40-501](#)

Enter comments concerning PULHES (1000 characters max)

Exhibit 3-39 Downgrading PULHES

3.6.2 PULHES Not In The System

3.7 Manage Templates

Users have the ability to create templates for both temporary and permanent profiles and save them for future use.

Step	User Action	What to Check/System Response
1.	Hover over the Profile menu and select Manage Templates.	The Create New Profile Template section will be displayed.

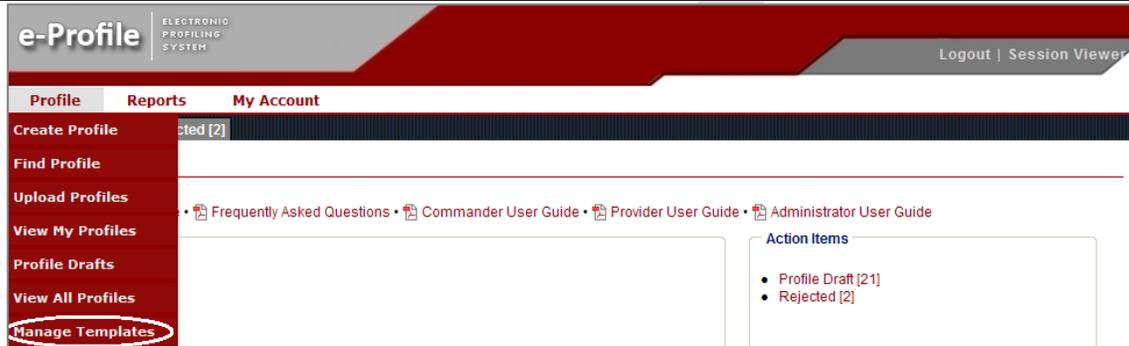


Exhibit 3-40 Welcome Page

2.	Select the profile type (permanent or temporary), enter a template name and click Create Template.	The Manage Templates options will be available for entry.
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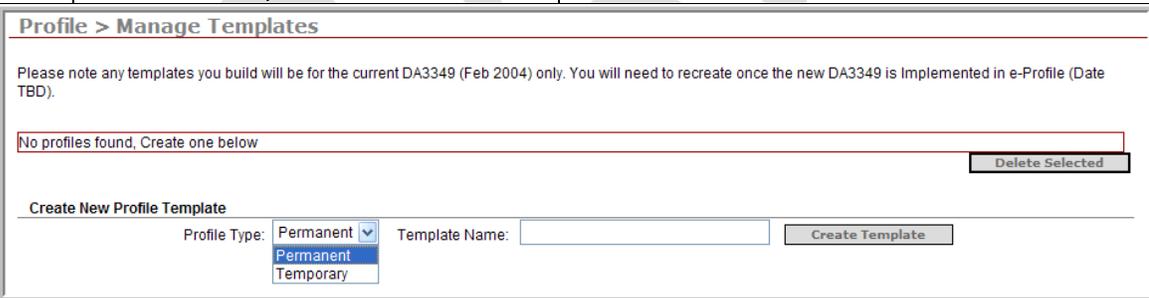


Exhibit 3-41 Manage Templates Screen

3. Enter the appropriate diagnosis for the template that you are creating and click Save User Template
- The Template will save to your account and be accessible under the template tab when creating a profile.

Profile > Manage Templates

Profile Template
 Template Name: **Lower Back** Profile Type: **Permanent**

DIAGNOSIS

Code	Description	For the primary diagnosis...
Free-text:	<input type="text"/>	Is it Illness or Injury: <input type="radio"/> Illness <input type="radio"/> Injury Is it Duty Related: <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown Cause Code: <input type="text"/> Select

[Modify Diagnosis](#)

ARMY FUNCTIONAL REQUIREMENTS

This Soldier Is...	Yes	No
Carry and fire individual assigned weapon?	<input type="radio"/>	<input type="radio"/>
Evade direct and indirect fire?	<input type="radio"/>	<input type="radio"/>
Ride in a military vehicle for at least 12 hours a day?	<input type="radio"/>	<input type="radio"/>
Wear a helmet for at least 12 hours per day?	<input type="radio"/>	<input type="radio"/>
Wear body armor for at least 12 hours per day?	<input type="radio"/>	<input type="radio"/>
Wear load bearing equipment (LBE) for at least 12 hours per day?	<input type="radio"/>	<input type="radio"/>
Wear military boots and uniform for at least 12 hours per day?	<input type="radio"/>	<input type="radio"/>
Wear protective mask and MOPP 4 for at least 2 contiguous hours per day?	<input type="radio"/>	<input type="radio"/>
Move 40 lbs while wearing usual protective gear at least 100 yards?	<input type="radio"/>	<input type="radio"/>
Live in an austere environment without worsening the medical condition?	<input type="radio"/>	<input type="radio"/>

ARMY PHYSICAL FITNESS TEST (APFT)

This Soldier Can Perform...	Yes	No	Alternate Event	Yes	No
2 Mile Run	<input type="radio"/>	<input type="radio"/>	APFT Walk	<input type="radio"/>	<input type="radio"/>
APFT Sit-Ups	<input type="radio"/>	<input type="radio"/>	APFT Swim	<input type="radio"/>	<input type="radio"/>
APFT Push-Ups	<input type="radio"/>	<input type="radio"/>	APFT Bike	<input type="radio"/>	<input type="radio"/>

RESTRICTIONS AND COMMENTS

[Modify Restrictions](#)

- No Restrictions

Comments (1000 characters max)

PHYSICAL PROFILE FUNCTIONAL CAPACITY GUIDE

PULHES: P U L H E S

PULHES Explanation: [Table 7-1 AR40-501](#)

Disposition:

Assignment Limitation Code: [Table 7-2 AR40-501](#)

Exhibit 3-42 Manage Templates

Select a Profile Template:

- select--
- select--
- Pregnancy
- PostPartum
- Hearing H2
- Neck Pain
- Shoulder Pain
- Elbow Pain
- Wrist Pain
- Back Pain
- Knee Sprain
- Ankle Pain
- Shaving
- Lower Back**

Exhibit 3-43 Template List

3.8 PADC Role

The Personnel Admin Clerk is responsible for reviewing all approved P3/4 profiles, and viewing the Soldiers profile that meet or do not meet the 40-501 regulation, Standards of Medical Fitness.

Step	User Action	What to Check/System Response
1.	The Provider/Approval Authority logs into e-Profile to see the Inbox or Action Items containing profiles in need of reviewing the 40-501 regulation. Click Meets 40-501.	A list of profiles will appear.
 <p>Exhibit 3-44 Action Items</p>		
2.	Click View PDF.	The Soldier's profile will appear in PDF format.
 <p>Exhibit 3-45 Meets 40-501 List</p>		
3.	To view a profile that does not meet standard, click on tab Does Not Meet 40-501.	A list of profiles will appear.
 <p>Exhibit 3-46 Does Not Meet 40-501 List</p>		
4.	Click View PDF.	The Soldier's profile will appear in PDF format.

3.9 Uploading Historical Profiles

Historical profiles are paper profiles. There are three options to upload a historical profile into the Soldier's Record.

3.9.1 Upload an Electronic Copy

Step	User Action	What to Check/System Response
1.	On the Welcome Page, hover over Profile, select Upload Profile. Enter First name, Last name, or SSN. Click Find.	If result brings back multiple names, select the correct Soldier.

Profile > Upload Profiles

Soldier Information

You can search for a Soldier using their Last name, First name, or Social Security Number. If your search returns one Soldier, that Soldier will be used. If more than one Soldier is returned, select the appropriate Soldier from the list provided.

First Name: Last Name: SSN:

SSN	Name	UIC	Location	Organization	
xxxxx	SMITH	W77749	Virginia	Army National Guard	Select
xxxxx	SMITH	wzzwaa	377th Theater Sustainment Command	Army Reserve	Select
xxxxx	SMITH	W00101	FT MEADE	Army	Select
xxxxx	SMITH	W00QAA	Virginia	Army National Guard	Select
xxxxx	SMITH	W00117	FT MEADE	Army	Select
xxxxx	SMITH	WP20AA	New Hampshire	Army National Guard	Select

Exhibit 3-47 Upload Profile List

2.	Select Document Type, whether it is Permanent or Temporary, Click Upload/Scan.	A "wizard" will open to guide you through the remainder of the process.
----	--	---

Profile > Upload Profiles

Soldier Information

1LT.

SSN: xxxxx6223 Rank: 1LT DOB: 19721216 Male
 Unit: WR6VA1 (0316 HHC EXP SUS CMD (-)) Compo: 3 | MOS: 27A | Active PULHES: 211211 (Last Issued: 20061012)
 Region: 316ESC

Uploaded Profiles

Upload/Scan Historical Profile

Document Type:

Exhibit 3-48 Upload Profile Screen

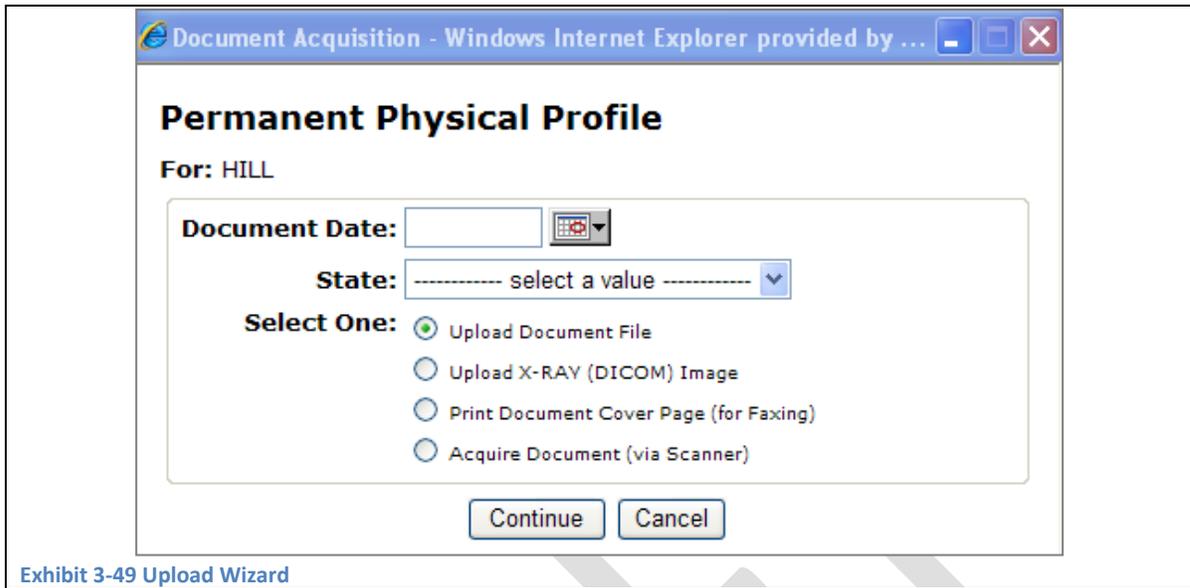


Exhibit 3-49 Upload Wizard

3.9.2 Fax a Hard Copy (non-electric)

Faxing a historical profile into the system begins with the same steps as uploading a historical profile into the system.

Step	User Action	What to Check/System Response
1.	On the e-Profile home page, hover over Profile, select Upload Profile.	Page will refresh to display a text boxes.
2.	Enter First name, Last name, or SSN. Click Find.	The Soldier's record will open.
3.	Select Document Type, whether it is Permanent or Temporary, Click Upload/Scan.	A "wizard" will appear.

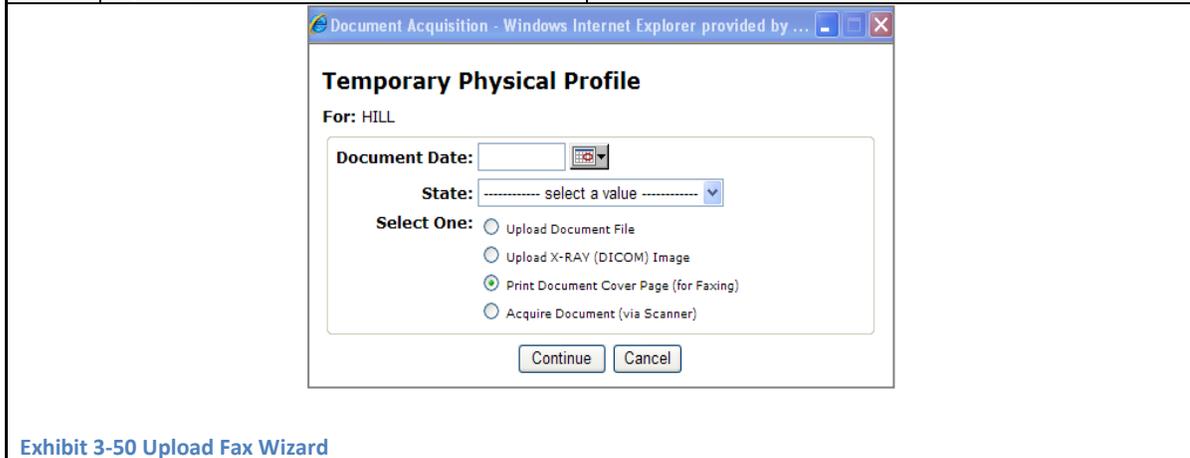
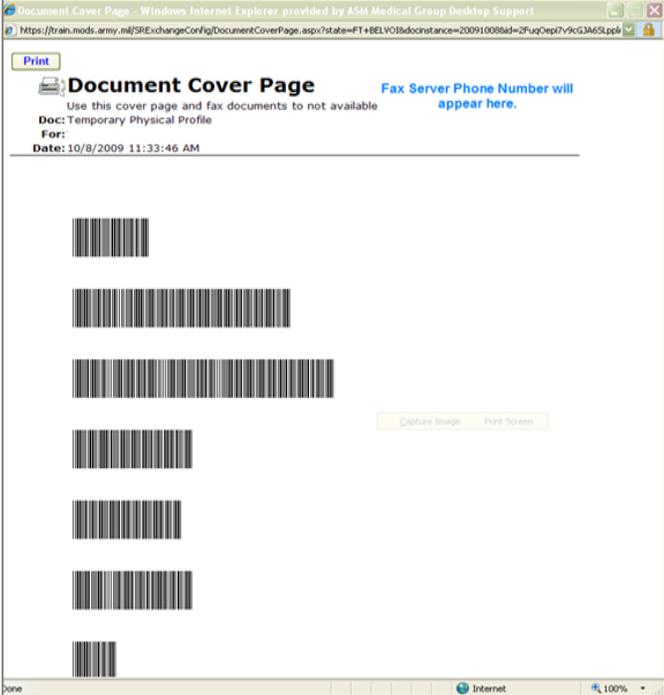


Exhibit 3-50 Upload Fax Wizard

Step	User Action	What to Check/System Response
4.	Select the Document Date, MTF, and the third radio button "Print Document Cover Page (for faxing)." Click Continue.	A Fax Cover Page with Bar Codes identifying the Soldier Record will open.
 <p>The screenshot shows a web browser window titled 'Document Cover Page - Windows Internet Explorer provided by ASM Medical Group Desktop Support'. The address bar shows a URL starting with 'https://train.meds.army.mil/SRExchangeConfig/DocumentCoverPage.aspx?state=FT+BELVO1&docinstance=20091008&d=2Fuq0epz7V9cG3M65Lp4'. The page content includes a 'Print' button, the title 'Document Cover Page', and instructions: 'Use this cover page and fax documents to not available Fax Server Phone Number will appear here.' Below this, it lists 'Doc: Temporary Physical Profile', 'For:', and 'Date: 10/8/2009 11:33:46 AM'. The main area of the page contains eight vertical barcodes of varying lengths. At the bottom right of the page content, there are 'Capture Image' and 'Print Screen' buttons. The browser's status bar at the bottom shows 'Done' and 'Internet' with a 100% zoom level.</p>		
<p>Exhibit 3-51 Barcode Cover Page</p>		
5.	Print the cover page, place on top of the corresponding profile, and fax the pages to the number listed at the top of the page.	Document will be sent to the appropriate receiver.

3.9.3 Scan a document

Scanning a historical profile into the system begins with the same steps as uploading and faxing a historical profile into the system.

Step	User Action	What to Check/System Response
1.	On the e-Profile home page, hover over Profile, select Upload Profile.	Page will refresh to display a text box.
2.	Enter First name, Last name, or SSN. Click Find.	The Soldier's record will open.
3.	Select Document Type, whether it is Permanent or Temporary, Click Upload/Scan.	A "wizard" will appear.
4.	Select the Document Date, MTF, and the last radio button "Acquire Document (via Scanner)." Click Continue.	A popup box will appear with scanning defaults.

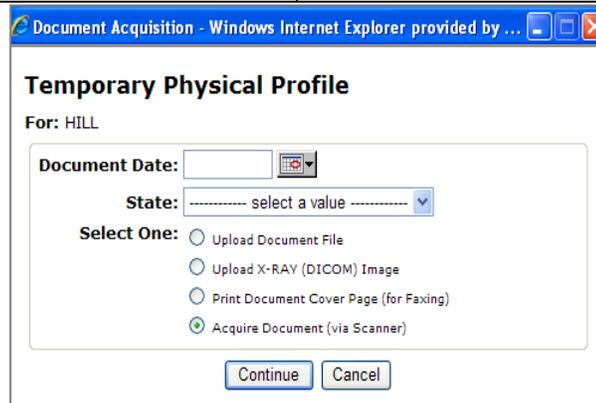


Exhibit 3-52 Upload Scan Wizard

5.	Change settings as necessary. Click Scan.	Document will be scanned.
----	---	---------------------------



Exhibit 3-53 Scanning Default Window

4.0 Reports

4.1 Soldier ICD9 Summary

Step	User Action	What to Check/System Response
1.	Hover over the Reports tab and select Soldier ICD9 Summary.	Text boxes will be made available to enter Soldier's information for search.



Exhibit 4-1 Welcome Page

2.	Enter First Name, Last Name or SSN of Soldier.	Soldier's IDC9 Summary will be displayed.
----	--	---

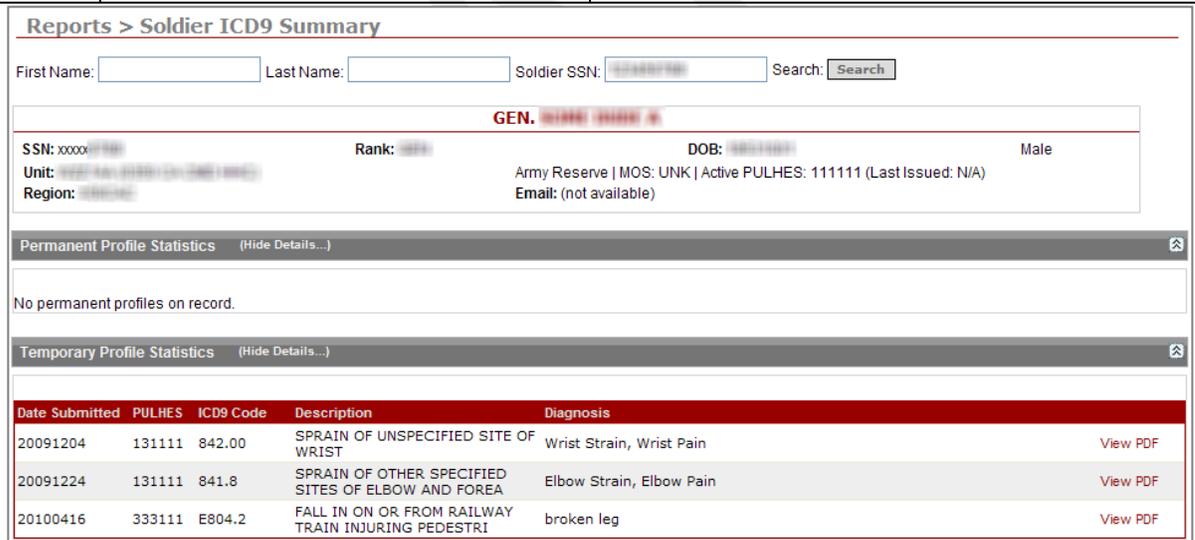


Exhibit 4-2 Soldier ICD9 Summary

4.2 Pending Profiles

The Pending Profile report will list profiles within your region pending action, including the number of days since submitted.

Step	User Action	What to Check/System Response
1.	Hover over the Reports tab and select Pending Profiles	A report listing all profiles pending action (i.e. Pending 1 st Signature, Pending Approval) will be listed, including the number of days awaiting action.



Exhibit 4-3 Welcome Page

Reports > Pending Profiles

This report lists all pending profiles within your region that are waiting action. "Days in" represents the number of days the profile has been in the inbox pending signature. You can filter by profile status and days.

Status Pending: Older than: Rows per page:

Name	1st Signature	2nd Signature	Commander Comment	IN	Status	UIC	Days in	Assigned To
...	xxxx	Pending 1st Signature	WH1ZT0	206	
...	xxxx	Profile Pending Approval	WGGQB0	206	
...	xxxx	Profile Pending Commander Comment	WHOZA0	9	
...	xxxx	Pending 1st Signature	W471A1	161	...
...	xxxx	Profile Pending Commander Comment	W00181	59	
...	xxxx	Profile Pending Commander Comment	W46907	206	
...	xxxx	Profile Pending Commander Comment	W0U3AA	85	
...	xxxx	Profile Pending Commander Comment	W2L6AA	258	
...	xxxx	Pending 1st Signature	WET2AA	78	
...	xxxx	Pending 1st Signature	W3LKT0	150	...
...	xxxx	Profile Pending Commander Comment	WAZ3T0	192	
...	xxxx	Profile Pending Commander Comment	W00125	209	
...	xxxx	Profile Pending Commander Comment	WC3CA2	294	
...	xxxx	Profile Pending Commander Comment	WH01D0	65	
...	xxxx	Profile Pending Commander Comment	WHPXT0	16	
...	xxxx	Profile Pending Commander Comment	WABUB0	141	
...	xxxx	Profile Pending Commander Comment	WABYT0	155	
...	xxxx	Pending 1st Signature	WABJB0	76	
...	xxxx	Profile Pending Commander Comment	WEZZB0	282	
...	xxxx	Profile Pending Commander Comment	WBW9AA	10	
...	xxxx	Pending 1st Signature	W0U382	9	
...	xxxx	Profile Pending Commander Comment	WA77AA	57	
...	xxxx	Profile Pending Commander Comment	WABTT0	157	
...	xxxx	Profile Pending Commander Comment	W3LNT0	62	
...	xxxx	Profile Pending Commander Comment	W46907	9	
...	xxxx	Profile Pending Commander Comment	W2L620	57	
...	xxxx	Profile Pending Commander Comment	WNCYAA	30	
...	xxxx	Profile Pending Commander Comment	WNCYAA	16	
...	xxxx	Profile Pending Commander Comment	WNCYAA	27	
...	xxxx	Profile Pending Commander Comment	W0U3AA	15	
...	xxxx	Profile Pending Approval	W2L620	280	

Exhibit 4-4 Pending Profiles

4.4 Profile Routing Status

The Profile Routing Status report will allow you to determine where a profile is in the routing chain when the profile is pending 1st signature or pending approval.

Step	User Action	What to Check/System Response
1.	Hover over the Reports tab and select Profile Routing Status.	A report will list where a profile is in the routing/approval chain that is pending signature.

The screenshot shows the e-Profile system interface. At the top, there are navigation tabs for 'Profile', 'Reports', and 'My Account'. Under the 'Reports' tab, a dropdown menu is open, showing options like 'Profile Draft', 'Soldier ICD9 Summary', 'Pending Profiles', 'Provider Profile History', and 'Profile Routing Status' (which is circled in red). Other visible elements include a 'Welcome' message, a version number '3.5.4', and various user guides.

Exhibit 4-7 Welcome Page

The screenshot shows the 'Reports > Profile Routing Status' page. It includes a summary for a soldier with the rank 'GEN'. Below the summary is a table listing profiles pending 1st signature.

SSN	Name	UTC	Creator	Status	Type	PULHES Region	Assigned To
[Redacted]	[Redacted]	WSEHAA	[Redacted]	Profiles Pending 1st Signature	Temporary	311111 FT Bragg	[Redacted]
[Redacted]	[Redacted]	WZZ1AA	[Redacted]	Profiles Pending 1st Signature	Temporary	121111 350th Civil Affairs Command, 81st Regional Support Command	[Redacted]

Exhibit 4-8 Profile Routing Status

Appendix A: Gaining System Access

Register for e-Profile

Step	User Action	What to Check/System Response
1.	Go to the MODS domain page at http://www.mods.army.mil	The MODS homepage will open.
2.	Point your cursor at the e-Profile link and click.	e-Profile homepage will open.

The screenshot shows the MODS (Medical Operational Data System) homepage. On the left is a dark red navigation menu titled "MODS Applications" with various sub-links. The "e-PROFILE (MND)" link is circled in red. The main content area features a banner for "e-Profile" with a description: "The e-Profile application within the Medical Operational Data System (MODS) suite allows global tracking of all Army Soldiers who have been determined by the medical system to have a temporary or permanent medical condition rendering them medically not ready to deploy." Below the banner are three columns: "Getting Started" with links like "What is MODS?", "News and Events" with "M3PT: Postgraduate Short-course in Healthcare Logistics" and "CMS: DCCS Progress Report Available", and "Army Links" with "AKO - Army Knowledge Online" and "Army Medicine".

Exhibit A-1 MODS Home Page

Step	User Action	What to Check/System Response
3.	Click on Register for e-Profile.	A window will pop up stating you are accessing a U.S. Government Information System. Click OK to continue. A statement will appear that you have been authenticated through AKO.

e-Profile ELECTRONIC PROFILING SYSTEM

e-Profile application version :: 3.5.1

What is e-Profile?
 How do I register for an AKO account?
 How do I reset my AKO password?
 Register for e-Profile

Login to e-Profile
 :: CAC use is Required for Access ::

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Exhibit A-2 e-Profile Home Page

Windows Internet Explorer

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

-The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

-At any time, the USG may inspect and seize data stored on this IS.

-Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.

-This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.

-Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

OK Cancel

Exhibit A-3 Statement Window

Step	User Action	What to Check/System Response
4.	Enter your personal data. The red asterisk indicates fields that are required.	
5.	In the User type drop down ment, select Military/Civilian/Contractor if you are one of these users.	Military Personnel and Civilian Employees section will expand available for entry.

e-Profile | ELECTRONIC PROFILING SYSTEM
e-Profile application version :: 3.5.5 (INT3)

My Account > Application Registration

Please complete the following form to register for e-Profile access. The data you submit will be used by MODS personnel for verification purposes only. Any attempt to pass false information for the purpose of gaining access could lead to criminal prosecution.

AKO ID:	john.smith	SSN: *	<input type="text"/>
First Name *:	<input type="text"/>	Last Name *:	<input type="text"/>
Gender *:	<input type="text" value="Select"/>		
Address *:	<input type="text"/>		
City *:	<input type="text"/>		
State *:	<input type="text" value="Virginia"/>	Zip *:	<input type="text"/>
Phone *:	<input type="text" value="() - - - - -"/>	Fax:	<input type="text" value="() - - - - -"/>
Email Address *:	<input type="text"/>		
Medical Speciality:	<input type="text" value="-- None --"/>	User Type *:	<input type="text" value="Military / Civilian / Contractor"/> <ul style="list-style-type: none"> <input type="text" value="Select User Type"/> <li style="background-color: #0056b3; color: white;"><input type="text" value="Military / Civilian / Contractor"/> <input type="text" value="LHI Contractor"/>

Military Personnel and Civilian Employees

Management Compo *:	<input type="text" value="Army"/>	<p>NOTE: If your MTF is not included in the list below, then you are not currently permitted to use e-Profile. If this is not correct, please contact your designated e-Profile application contact.</p>	
User Role *:	<input type="text" value="-- Select --"/>		
Rank *:	<input type="text" value="Select Rank"/>	MTF *:	<input type="text" value="Select One"/>
Issuing Clinic:	<input type="text"/>	Primary UIC *:	<input type="text"/> Look-up
Duty AOC/MOS *:	<input type="text"/>		

Exhibit A-4 Application Registration Military Personnel and Civilian Employees

Select UIC

Search For:

Limit To:

Selected UIC

Step	User Action	What to Check/System Response
6.	If you are an LHI contractor, select the option from the drop down menu.	Contracting Organizations section will expand available for entry.

My Account > Application Registration

Please complete the following form to register for e-Profile access. The data you submit will be used by MODS personnel for verification purposes only. Any attempt to pass false information for the purpose of gaining access could lead to criminal prosecution.

AKO ID: John.Smith SSN: * :

First Name * : Last Name * :

Gender * :

Address * :

City * :

State * : Virginia Zip * :

Phone * : Fax :

Email Address * * :

Medical Speciality : -- None -- User Type * : LHI Contractor

Contracting Organizations

Contracting Firm * : Logistics Health Incorporated User Role * : -- Select --

Exhibit A-5 Application Registration Contracting Organizations

7.	Verify all information entered is correct. Click Confirm.	Window confirming registration will appear.
----	---	---

e-Profile ELECTRONIC PROFILING SYSTEM e-Profile application version :: 3.5.5 (INT3)

My Account > Application Registration

Please complete the following form to register for e-Profile access. The data you submit will be used by MODS personnel for verification purposes only. Any attempt to pass false information for the purpose of gaining access could lead to criminal prosecution.

AKO ID: John.Smith

SSN:

Rank:

First Name:

Last Name:

Gender:

Military Address:

City:

State:

Zip:

Email Address:

Phone:

Fax:

Management Compo: Army

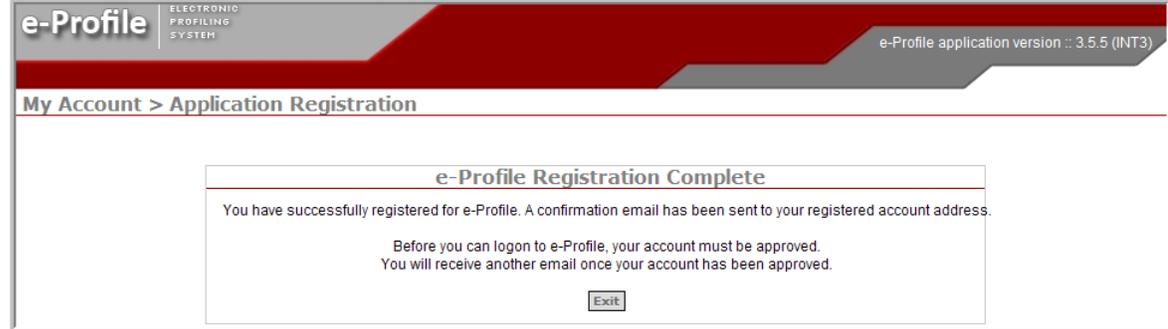
User Role: Installation Administrator

Duty AOC/MOS: 91c

Primary Uic: w3u5aa

Issuing Clinic:

Region: REDSTONE ARSENAL (USA MEDDAC REDSTONE AR)

Step	User Action	What to Check/System Response
		<p data-bbox="261 308 670 336">Exhibit A-6 Information Verification Page</p>  <p data-bbox="261 695 634 722">Exhibit A-7 Registration Confirmation</p>

DRAFT

Appendix B: Browser Compatibility and Security Settings

Browser Compatibility

You can view AJAX-enabled ASP.NET sites by using most modern browsers. The following lists show compatible browser versions and operating systems.

The client browsers should support the following technologies to ensure the e-Profile application renders and functions properly:

- ECMAScript (JScript, JavaScript) version 1.2
- HTML version 4.0
- The Microsoft Document Object Model (MSDOM)
- Cascading style sheets (CSS)

Supported Browsers

- Microsoft Internet Explorer 6.0 or later versions
- Mozilla Firefox version 1.5 or later versions
- Apple Safari version 2.0 or later versions

Security and Privacy Settings

The following table lists required browser security and privacy settings for user browsing. In all cases, the recommended settings are the default settings for that browser.

Browser	Security and Privacy Settings
Internet Explorer versions 6 & 7	Set the Internet Zone, located in the Security Zone to Medium.
FireFox 1.5 or later versions	In the Tools menu under Options, select Enable JavaScript.

Exhibit B-1 Security and Privacy Settings Table



Note: If browser security and privacy settings are set too high, JavaScript might be disabled. In that case, the browser cannot run the client-side functionality of an AJAX-enabled ASP.NET application.

Appendix C: Frequently Asked Questions

Q: How do I get access UICs to view profiles/referrals?

A: Contact your state DSS or regional Approval Authority to have additional UICs added to user's profile.

Q: How to I gain additional access to sign profiles or view referrals?

A: Contact your state DSS or regional Approval Authority to have permissions added to user's profile.

Q: Why am I not able to view a profile I created for a soldier?

A: The users either does not have the permissions to view created profiles, the profile is in draft mode and needs to be submitted, or the soldier's UIC does not match the UICs the user has access to.

Q: Why can't I log back into e-Profile when the account was approved?

A: Confirm that the user's HIPAA certificate or account expiration date is current and the account is activated.

Q: Can I delete a duplicate profile that was created on a soldier or when an error was made on the profile?

A: Manually created profiles cannot be deleted from the application. The user can create a new profile with a new expiration date which will override all previous profiles and all profiles will drop off.

Q: I am trying to create a profile on a soldier, but my SSN is not matching.

A: Check TAPDB to see if the soldier has been built into the system

Q: A user created a profile and the provider assigned cannot see the profile.

A: Verify that the person who created the profile submitted the profile and that the profile is not in draft mode.

Q: I am creating a profile and tying it to a provider, but the application will not allow me to.

A: First, check to see if the soldier is Active Army, Reservist or Guard. If Active Army, they user can't select a provider as they are routed based on logic provided by the Army. If a Reservist,

the user can't select a provider; they are routed based on the logic provided by RHRP. If the soldier is Guard, the provider may not be on the user's list of providers or UICs do not match from soldier to provider.

Q: Is there a maximum amount of cases/profiles that can be created on a soldier?

A: There is not maximum number of cases that can be created.

Q: I have gotten back a profile where the first provider signing the profile was also the approving authority on the same profile.

A: For National Guard, P2 profiles DO require 2 signatures. e-Profile currently puts the name of the 1st signing provider in both slots until the 2nd signature is obtained.

Q: When a provider enters comments on a rejected profile, why is the proxy unable to see those comments? When the rejected profile is selected, the profile is void of ANY information. How can proxies view the comments entered by the providers?

A: For profiles created by Provider Proxies, the provider does not reject profiles; they only edit, delete, or sign them at this point, so the profile will not come back to the proxy. Once the profile is submitted, the proxy can still view the profile, but can no longer make changes to it; only the provider can change it at that point. Rejection of profiles only happens once the provider has signed it, and submits it to the Approval Authority for 2nd signature/approval. The Approval Authority can reject it back to the provider at that point.

Q: A soldier was boarded and was put on approbation for one year. e-Profile says the soldier was referred to MEB/PEB. It will not let me change the results, so how can I do this so that the soldier can be boarded again?

A: A new Permanent profile would have to be submitted and approved to replace the current profile. The new profile must have a PULHES of at least 3 and must meet the chapter 3 retention standards to qualify for MMRB.

Q: I downgraded a profile for one of our providers but the provider does not see it as needing a signature.

A: After downgrading a profile, the "submit" button must be clicked on the final tab before the provider has visibility.

Q: Where can I find information on a user's registration if it does not appear in my approval list?

A: Contact the Help Desk, they have access to view a registration and determine the cause.

Q: When selecting restrictions under the Restrictions tab, why does the diagram not light up?

A: Not all restrictions enable the diagram to light up. If you were to select a restriction that normally lights up AND select one that does not, the diagram will not light up at all. You would have to create sentence them separately. If you were to select two restrictions at the same time that both would make the diagram light up, NOT ALL the areas will light up for the corresponding restrictions. You would have to “create sentence” them separately.

Q: How are the profiles routed?

A: National Guard and Army Reserve routing is based on the Soldier’s unit. Active Army routing is based on the Provider’s unit.

Q: If a profile has been entered into e-Profile, why does it not show up under MMRB needed in order to schedule a board?

A: Soldiers issued a permanent profile with a P3/4 who meets retention standards are referred to the MMRB. If the Soldier does not meet the retention standards, an MEB is mandatory and will be initiated by the physical evaluation board liaison officer (PEBLO).

Appendix D: User Roles per Component

Army		
Role	Permission	Description
Physician	<u>Profile</u> View Existing Create Extend/Downgrade Expire Scan/Upload View drafts View rejected View MMRB draft View Pending 1 st Signature Submit Permanent Submit Temporary	View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier Manually expire a Profile before its set expiration date (deprecated) Scan/Upload previously completed Soldier Profiles View profiles that are in Draft status. View Profiles that have been rejected. New Profile draft generated by a recent MMRB. View profiles in queue pending 1 st signature. Submit Permanent Profiles. Submit Temporary Profiles.
Deputy Commander of Clinical Services	<u>Admin</u> View user list View user details Manage user permissions Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Expire Approve uploaded Scan/Upload View drafts Approve View rejected Submit Permanent Submit Temporary	View a list of users registered with the application. View the application level details of a user. Manage user permissions. Approve new user registrations to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users. View MEB Results Details. View PEB Results Details. View existing Profiles for Soldiers. Create ne Profiles for a Soldier. Extend or Downgrade and active Profile for a Soldier. Manually expire a Profile before its set expiration date. Approve manually uploaded Profiles for Soldiers. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. Approve/provide the 2 nd signature for a profile. View Profiles that have been rejected. Submit Permanent Profiles. Submit Temporary Profiles.
Personnel Services Clerk	<u>Admin</u> View user details Approve users Manage expiring users Manage users <u>MMRB</u> Manage pending boards Quick Capture Results <u>Profile</u> View existing 40-501 Compliant	View the application level details of a user. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile Manage e-Profile application users. MMRB Boards that are pending their scheduled review. Quick Capture Results. View existing Profiles for Soldiers. Soldier Profile that meets 40-501 regulation.

Personnel Admin Clerk	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> Quick Capture</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing 40-501 compliant 40-501 non-compliant View Temporary</p> <p><u>Reports</u> View MEB View PEB</p>	<p>View MEB Results Details.</p> <p>Quick Capture Results</p> <p>View PEB Results Details.</p> <p>View existing Profiles for Soldiers. Soldier Profile that meets 40-501 regulation. Soldier Profile that does not meet 40-501 regulation. View a list of Temporary Profiles.</p> <p>View MEB Report by location. View PEB Report by location.</p>
Component 1 System Admin (C1SA)	<p><u>Admin</u> View user list View user detail Manage user permissions Manage message board Approve users Manage expiring users Manage users</p> <p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> Manage pending boards</p> <p><u>PEB</u> View Solder details</p> <p><u>Profile</u> View existing View Pending 1st signature</p> <p><u>Reports</u> View General View MEB View PEB Audit Information</p> <p><u>System</u> Monitor Status</p>	<p>View a list of users registered with the application. View the application level details of a user. Manage user permissions. Manage system messages (message board). Approve new user registrations to e-Profile. Manage user that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB Results Details by SSN.</p> <p>MMRB Boards that are pending their scheduled review.</p> <p>View PEB Results details.</p> <p>View existing Profiles for Soldiers. View profiles in queue pending 1st signature.</p> <p>View general application reports. View MEB Report by location. View PEB Report by location. View audit specific reports for users and Soldiers.</p> <p>Monitor web application status.</p>
Unit Commander (UCMDR)	<p><u>MEB</u> View Soldier details</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Enter commander comment</p>	<p>View MEB Results.</p> <p>View PEB Results.</p> <p>View existing Profiles for Soldiers. Provide commander comments for a Profile.</p>
Physician Clerk	<p><u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View Drafts</p>	<p>View existing Profile for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completes Soldier Profiles to e-Profile. View profiles that are in Draft status.</p>

<p>Care Manager</p>	<p><u>MEB</u> View Soldier details <u>MMRB</u> View Results <u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts</p>	<p>View MEB Results details. View MMRB Board results. View existing Profile for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completes Soldier Profiles to e-Profile. View profiles that are in Draft status.</p>
<p>Medical Evaluation Board Doctor</p>	<p><u>Admin</u> View user list View user details Manage user permissions Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Expire Approve uploaded Scan/Upload View drafts Approve View rejected Submit Permanent Submit Temporary</p>	<p>View a list of users registered with the application. View the application level details of a user. Manage user permissions. Approve new user registrations to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users. View MEB Results details. View PEB Results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Manually expire a Profile before its set expiration date. (deprecated) Approve manually uploaded Profiles for Soldiers. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. Approve/provide the 2nd signature for a profile. View Profiles that have been rejected. Submit Permanent Profiles. Submit Temporary Profiles.</p>
<p>Physician Assistant/ Nurse Practitioner</p>	<p><u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts View rejected View MMRB draft Submit</p>	<p>View MEB Results details. View PEB Results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been rejected. New Profile draft generated by a recent MMRB. Submit Temporary Profiles.</p>

Installation Admin	<p><u>Admin</u> View user list View user details Manage user permissions Manage message board Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>MMRB</u> Manage pending boards <u>PEB</u> View Soldier details <u>Profile</u> View existing <u>Reports</u> View MEB View PEB <u>System</u> Monitor status</p>	<p>View a list of users registered with the application. View the application level details of a user. Manage user permissions. Manage system messages (message board). Approve new user registrations to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB Results details.</p> <p>MMRB Boards that are pending their scheduled review.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p> <p>View MEB Report by location. View PEB Report by location.</p> <p>Monitor web application status.</p>
Company Commander Clerk	<p><u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing <u>Reports</u> View MEB View PEB</p>	<p>View MEB Results details.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p> <p>View MEB Report by location. View PEB Report by location.</p>

Army National Guard		
Role	Permission	Description
NGB System Admin	<p><u>Admin</u> View user list View user details Manage user permissions Manage message board View user activity Approve users Manage expiring users Manage users</p> <p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View Results Manage locations</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p> <p><u>Referral</u> View details Delete View active</p> <p><u>Reports</u> View general View MEB View PEB Audit Information</p> <p><u>System</u> Modify settings Monitor status</p>	<p>View a list of users registered with the application. View the application level details of a user. Manage user permissions. Manage system messages (message board). Track user activity within the system. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB results details.</p> <p>View MMRB Board results. Manage meeting location for an MMRB Board.</p> <p>View PEB results.</p> <p>View existing Profiles for Soldiers.</p> <p>View the details of an existing Referral. Delete existing Soldier Referral. View a list of active Referrals for Soldiers.</p> <p>View general application reports. View MEB report by location. View PEB report by location. View audit specific reports for users and soldiers.</p> <p>Modify the web application system level settings. Monitor web application status.</p>
Approval Authority	<p><u>Admin</u> View user list View user details Manage user permissions View user activity Approve users Manage expiring users Manage users</p> <p><u>MEB</u> View Soldier details</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Create Extend/Downgrade Expire Approve uploaded Scan/Upload View drafts</p>	<p>View a list of users registered with the application. View the application level details of a user. Manage user permissions. Track user activity within the system. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB results details.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Manually expire a Profile before its set expiration date. (deprecated) View profiles that are in Draft status. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status.</p>

	<p>Approve View rejected View MMRB draft View Pending 1st Signature Submit Permanent Submit Temporary <u>Referral</u> View details Create Complete/Close View active <u>Reports</u> View MEB View PEB</p>	<p>Approve/provide the 2nd signature for a profile. View Profiles that have been rejected. New Profile draft generated by recent MMRB. View profiles in queue pending 1st signature. Submit Permanent Profiles. Submit Temporary Profiles.</p> <p>View the details of an existing Referral. Create a new Referral for a Soldier. Complete/Close and active Referral. View a list of active Referrals for Soldiers.</p> <p>View MEB Report by location. View PEB Report by location.</p>
ARNG G1	<p><u>Admin</u> View user list Manage message board View user activity Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>PEB</u> View Soldier details</p>	<p>View a list of users registered with the application. Manage system messages (message board). Track user activity within the system. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB results details.</p> <p>View PEB results details.</p>
Case Manager- Nurse	<p><u>MEB</u> View Soldier details <u>MMRB</u> View Results <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts <u>Referral</u> View details Create Complete/Close View all View active <u>Reports</u> View MEB View PEB</p>	<p>View MEB results details.</p> <p>View MMRB Board results.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status.</p> <p>View the details of an existing Referral. Create a new Referral for a Soldier. Complete/Close and active Referral. View all Soldier Referrals, regardless of organization. View as list of active Referrals for Soldiers.</p> <p>View MEB Report by location. View PEB Report by location.</p>

<p>Case Manager-Social Worker</p>	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View Results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Create Scan/Upload View drafts</p> <p><u>Referral</u> View details Create Complete/Close View all View active</p> <p><u>Reports</u> View MEB View PEB</p>	<p>View MEB results details.</p> <p>View MMRB Board results.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Create new Profiles for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status.</p> <p>View the details of an existing Referral. Create a new Referral for a Soldier. Complete/Close and active Referral. View all Soldier Referrals, regardless of organization. View as list of active Referrals for Soldiers.</p> <p>View MEB Report by location. View PEB Report by location.</p>
<p>Deputy State Surgeon</p>	<p><u>Admin</u> View user list View user details Manage user permissions Approve users Manage expiring users Manage users</p> <p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View Results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p> <p><u>Referral</u> View details Create Complete/Close View all Delete View active</p> <p><u>Reports</u> View general View MEB View PEB</p>	<p>View a list of users registered with the application. View the application level details of a user. Manage user permissions. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB results details.</p> <p>View MMRB Board results.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p> <p>View the details of an existing Referral. Create a new Referral for a Soldier. Complete/Close and active Referral. View all Soldier Referrals, regardless of organization. Delete existing Soldier Referral. View as list of active Referrals for Soldiers.</p> <p>View general application reports. View MEB report by location. View PEB report by location.</p>

<p>Military Medical Admin Clerk</p>	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Manage checklist Manage documents Manage locations Manage pending Soldiers Manage board preparation View delayed Soldiers Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Scan/Upload</p> <p><u>Referral</u> View details Complete/Close View active</p>	<p>View MEB results details.</p> <p>View MMRB Board results. Manage the checklist of work items required for an MMRB. Manage the documents uploaded for a Board or Soldier pertaining to MMRB Manage meeting locations for an MMRB Board. View and manage Soldiers in queue awaiting MMRB Board assignment. MMRB Boards in preparation and require management until their review. View Soldiers that were delayed to being assigned to a Board. Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Scan/Upload previously completed Soldier Profiles to e-Profile.</p> <p>View the details of an existing Referral. Complete/Close and active Referral. View as list of active Referrals for Soldiers.</p>
<p>Military Personnel Officer</p>	<p><u>Admin</u> Approve users Manage expiring users</p> <p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p>	<p>Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile.</p> <p>View MEB results details.</p> <p>View MMRB Board results. Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p>
<p>Military Personnel Admin Clerk</p>	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Manage checklist Manage documents Manage locations Manage pending boards Manage pending Soldiers Manage board preparation View delayed Soldiers Enter voting results Quick Capture Results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing 40-501 compliant 40-501 non-compliant</p>	<p>View MEB results details.</p> <p>View MMRB Board results. Manage the checklist of work items required for an MMRB. Manage the documents uploaded for a Board or Soldier pertaining to MMRB Manage meeting locations for an MMRB Board. MMRB Boards that are pending their scheduled review. View and manage Soldiers in queue awaiting MMRB Board assignment. MMRB Boards in preparation and require management until their review. View Soldiers that were delayed to being assigned to a Board. Provide MMRB voting results for a Soldier. Quick Capture Results</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Soldier Profile that meets 40-501 regulation. Soldier Profile that does not meet 40-501 regulation.</p>

NHBARH Personnel Admin	<u>Admin</u> Approve users Manage expiring users	Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile.
Provider- Military	<u>MEB</u> View Soldier details <u>MMRB</u> View results Enter voting results <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Submit Scan/Upload View drafts View rejected View MMRB draft View Pending 1 st Signature Submit Permanent Submit Temporary <u>Referral</u> View details Create View active	View MEB results details. View MMRB Board results. Provide MMRB voting results for a Soldier. View PEB results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Submit/provide the 1 st signature for profile. Scan/Upload previously completed Soldier Profiles to e-Profile. View Profiles that are in Draft status. View Profiles that have been rejected. New Profile draft generated by a recent MMRB. View profiles in queue pending 1 st signature. Submit Permanent Profiles. Submit Temporary Profiles. View the details of an existing Referral. Create a new Referral for a Soldier. View a list of active Referrals for Soldiers.
Provider- Contractor	<u>MEB</u> View Soldier details <u>MMRB</u> View results Enter voting results <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts View rejected View MMRB draft Submit Permanent Submit Temporary <u>Referral</u> View details Create View active	View MEB results details. View MMRB Board results. Provide MMRB voting results for a Soldier. View PEB results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View Profiles that are in Draft status. View Profiles that have been rejected. New Profile draft generated by a recent MMRB. Submit Permanent Profiles. Submit Temporary Profiles. View the details of an existing Referral. Create a new Referral for a Soldier. View a list of active Referrals for Soldiers.

State Surgeon	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p> <p><u>Referral</u> View details Create Complete/Close View active</p>	<p>View MEB results details.</p> <p>View MMRB Board results. Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p> <p>View the details of an existing Referral. Create a new Referral for a Soldier. Complete/Close an active Referral. View a list of active Referrals for Soldiers.</p>
The Adjutant General	N/A	N/A
Unit Commander	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Enter commander comment</p> <p><u>Referral</u> View details View active</p>	<p>View MEB results details.</p> <p>View MMRB Board results.</p> <p>View PEB results details. View existing Profiles for Soldiers. Provide commander comments for a Profile.</p> <p>View the details of an existing Referral. View a list of active Referrals for Soldiers.</p>
Unit Admin Clerk	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p> <p><u>Referral</u> View details View active</p>	<p>View MEB results details.</p> <p>View MMRB Board results. Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p> <p>View the details of an existing Referral. View a list of active Referrals for Soldiers.</p>
Unit Readiness/ Training NCO	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p> <p><u>Referral</u> View details View active</p>	<p>View MEB results details.</p> <p>View MMRB Board results. Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers.</p> <p>View the details of an existing Referral. View a list of active Referrals for Soldiers.</p>

	<p>Reports View MEB View PEB</p>	<p>View MEB report by location. View PEB report by location.</p>
<p>Provider Proxy</p>	<p>MEB View Soldier details PEB View Soldier details Profile View existing Create Extend/Downgrade Scan/Upload View drafts Referral View details Create View active</p>	<p>View MEB results details. View PEB results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View the details of an existing Referral. Create a new Referral for a Soldier. View a list of active Referrals for Soldiers.</p>
<p>Physician Assistant/ Nurse Practitioner</p>	<p>MEB View Soldier details MMRB View results Enter voting results PEB View Soldier details Profile View existing Create Extend/Downgrade Scan/Upload View drafts View rejected View MMRB draft Submit Temporary Referral View details Create View active</p>	<p>View MEB results details. View MMRB Board results. Provide MMRB voting results for a Soldier. View PEB results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been Rejected. New Profile draft generated by a recent MMRB. Submit Temporary Profiles. View the details of an existing Referral. Create a new Referral for a Soldier. View a list of active Referrals for Soldiers.</p>

Army Reserve		
Role	Permission	Description
AR Admin	<u>Admin</u> View user list View user details Manage user permissions Manage message board Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>MMRB</u> View Results Manage locations <u>PEB</u> View Soldier details <u>Profile</u> View existing <u>Referral</u> View details View active <u>Reports</u> View general View MEB View PEB Audit Information <u>System</u> Modify settings Monitor status	View a list of users registered with the application. View the application level details of a user. Manage user permissions. Manage system messages (message board). Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users. View MEB results details. View MMRB Board results. Manage meeting location for an MMRB Board. View PEB results. View existing Profiles for Soldiers. View the details of an existing Referral. View a list of active Referrals for Soldiers. View general application reports. View MEB report by location. View PEB report by location. View audit specific reports for users and soldiers. Modify the web application system level settings. Monitor web application status.
Personnel Admin	<u>Admin</u> Approve users Manage expiring users <u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing	Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. View MEB results details. View PEB results. View existing Profiles for Soldiers.
RRC/RSC Surgeon	<u>Admin</u> View user list View user details Manage user permissions Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing	View a list of users registered with the application. View the application level details of a user. Manage user permissions. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users. View MEB results details. View PEB results details. View existing Profiles for Soldiers.

	<p>Create Extend/Downgrade Expire Approve uploaded Scan/Upload View drafts Approve View rejected View Pending 1st Signature Submit Permanent Submit Temporary <u>Reports</u> View general View MEB View PEB</p>	<p>Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Manually expire a Profile before its set expiration date. (deprecated) Approve manually uploaded Profiles for Soldiers. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. Approve/provide the 2nd signature for a profile. View Profiles that have been Rejected. View profiles in queue pending 1st signature. Submit Permanent Profiles Submit Temporary Profiles</p> <p>View general application reports. View MEB report by location. View PEB report by location.</p>
<p>Personnel Officer- Military</p>	<p><u>Admin</u> View user list View user details Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>MMRB</u> View Results Enter voting results <u>PEB</u> View Soldier details <u>Profile</u> View existing 40-501 compliant 40-501 non compliant <u>Reports</u> View general</p>	<p>View a list of users registered with the application. View the application level details of a user. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB results details.</p> <p>View MMRB Board results. Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for the Soldiers. Soldier Profile that meets 40-501 regulation. Soldier Profile that does not meet 40-501 regulation.</p> <p>View general application reports.</p>
<p>Unit Commander</p>	<p><u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing Enter commander comment <u>Referral</u> View active</p>	<p>View MEB results details.</p> <p>View PEB results details.</p> <p>View existing Profiles for the Soldiers. Provide commander comments for a Profile.</p> <p>View a list of active Referrals for Soldiers.</p>
<p>Personnel Admin Clerk</p>	<p><u>MEB</u> View Soldier details <u>MMRB</u> View results Manage checkout Manage documents Manage locations Manage pending Soldiers Manage board preparation View delayed Soldiers Enter voting results</p>	<p>View MEB results details.</p> <p>View MMRB Board Results Manage the checklist of work items required for an MMRB. Manage the documents uploaded for a Board or Soldier pertaining to MMRB Manage meeting locations for an MMRB Board. View and manage Soldiers in queue awaiting MMRB Board assignment. MMRB Boards in preparation and require management until their review. View Soldiers that were delayed to being assigned to a Board. Provide MMRB voting results for a Soldier.</p>

	<p>Quick Capture Results <u>PEB</u> View Soldier details <u>Profile</u> View existing</p>	<p>Quick Capture Results View PEB results details. View existing Profiles for the Soldiers.</p>
<p>Command Military Medical Admin</p>	<p><u>Admin</u> View user details Manage user permissions Approve users Manage expiring users Manage users <u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing <u>Reports</u> View general View MEB View PEB</p>	<p>View the application level details of a user. Manage user permissions. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users. View MEB results details. View PEB results details. View existing Profiles for the Soldiers. View general application reports. View MEB report by location. View PEB report by location.</p>
<p>Provider- Military</p>	<p><u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Scan/Upload View drafts View rejected View MMRB draft View Pending 1st Signature Submit Permanent Submit Temporary</p>	<p>View MEB results details. View PEB results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been Rejected. New Profile draft generated by a recent MMRB. View profiles in queue pending 1st signature. Submit Permanent Profiles Submit Temporary Profiles</p>
<p>Provider- Contractor</p>	<p><u>MEB</u> View Soldier details <u>PEB</u> View Soldier details <u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts View rejected View MMRB draft Submit Permanent Submit Temporary</p>	<p>View MEB results details. View PEB results details. View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been Rejected. New Profile draft generated by a recent MMRB. Submit Permanent Profiles Submit Temporary Profiles</p>

Unit Admin Clerk	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing</p>	<p>View MEB results details.</p> <p>View MMRB Board Results Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for the Soldiers.</p>
Provider Clerk	<p><u>MEB</u> View Soldier details</p> <p><u>MMRB</u> View results Enter voting results</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts</p>	<p>View MEB results details.</p> <p>View MMRB Board Results Provide MMRB voting results for a Soldier.</p> <p>View PEB results details.</p> <p>View existing Profiles for the Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status.</p>
Physician Assistant/ Nurse Practitioner	<p><u>MEB</u> View Soldier details</p> <p><u>PEB</u> View Soldier details</p> <p><u>Profile</u> View existing Create Extend/Downgrade Scan/Upload View drafts View rejected View MMRB draft Submit Temporary</p>	<p>View MEB results details.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been Rejected. New Profile draft generated by a recent MMRB. Submit Temporary Profiles</p>

Logistics Health Incorporated		
Role	Permission	Description
Contractor Provider Proxy	<p>MEB View Soldier details</p> <p>PEB View Soldier details</p> <p>Profile View existing Create Extend/Downgrade Scan/Upload View drafts View rejected</p>	<p>View MEB results details.</p> <p>View PEB results details.</p> <p>View existing Profiles for Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been Rejected.</p>
Contractor Provider	<p>Admin View user list View user details Approve users Manage expiring users Manage users</p> <p>MEB View Soldier details</p> <p>MMRB Manage pending soldiers View delayed soldiers</p> <p>PEB View Soldier details</p> <p>Profile View existing Create Extend/Downgrade Scan/Upload View drafts View rejected View Pending 1st Signature Submit Permanent Submit Temporary</p>	<p>View a list of users registered with the application. View the application level details of a user. Approve new user registration to e-Profile. Manage users that are pending expiration of their registration with e-Profile. Manage e-Profile application users.</p> <p>View MEB results details.</p> <p>View and manage Soldiers in queue awaiting MMRB Board assignment. View Soldiers that were delayed to being assigned to a Board.</p> <p>View PEB results details.</p> <p>View existing Profiles for the Soldiers. Create new Profiles for a Soldier. Extend or Downgrade an active Profile for a Soldier. Scan/Upload previously completed Soldier Profiles to e-Profile. View profiles that are in Draft status. View Profiles that have been Rejected. View profiles in queue pending 1st Signature. Submit Permanent Profiles Submit Temporary Profiles</p>

Appendix E: Exporting

Step	User Action	What to Check/System Response
1.	Click export.	You will be asked if you want to open or save this file.

Submitted	Expires	SSN	Name	Type	PULHES	Primary Diagnosis	Status	ALC		
20100202	20150202	xxxxx6107	BROWN	Permanent	333111	TBI	Pending Approval	C	View PDF	View
20100202	20100503	xxxxx8565	APPLE	Temporary	131111	Shoulder Strain, Shoulder Pain	Approved	B,C	View PDF	View
20100202	20100503	xxxxx8565	APPLE	Temporary	113111	Ankle Sprain/Strain, Ankle Pain	Approved	B,C	View PDF	View
20100202	20150202	xxxxx8565	APPLE	Permanent	333111	breathing problem, neck pain	Profile Pending Commander Comment	D	View PDF	View
20100202	20150202	xxxxx8098	BROWN	Permanent	333111	TBI	Profile Pending Commander Comment	C	View PDF	View
20100129	20100429	xxxxx6214	HILL	Temporary	333111	Fractured Arm	Approved		View PDF	View
20100125	20150125	xxxxx1671	HALL	Permanent	333111	TBI	Pending Approval	C	View PDF	View
20100129	20150129	xxxxx1671	HALL	Permanent	333111	TBI	Pending Approval	C	View PDF	View
20100203	20150203	xxxxx1671	HALL	Permanent	333111	TBI	Pending Approval	C	View PDF	View



Exhibit E-1 Profile List

2.	Click Open or Save.	The list will be transferred to an excel spreadsheet.
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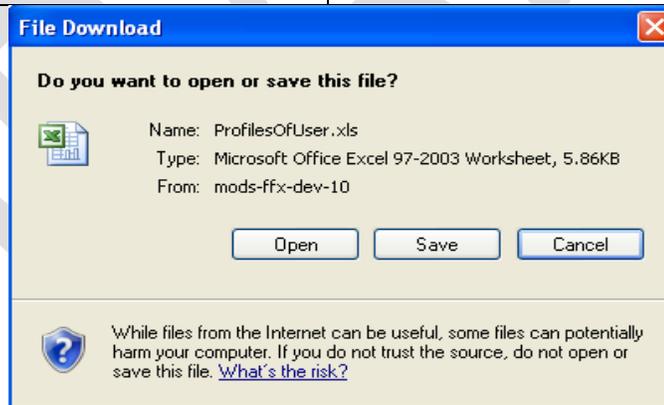


Exhibit E-2 File Download Window

3.	View the spreadsheet.	
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Submitted	Expires	SSN	Name	Type	PULHES	Primary Diagnosis	Status	ALC		
20100202	20150202	xxxxx6107	BROWN	Permanent	333111	TBI	Pending Approval	C	View PDF	View
20100202	20100503	xxxxx8565	APPLE	Temporary	131111	Shoulder Strain, Shoulder Pain	Approved	B,C	View PDF	View
20100202	20100503	xxxxx8565	APPLE	Temporary	113111	Ankle Sprain/Strain, Ankle Pain	Approved	B,C	View PDF	View
20100202	20150202	xxxxx8565	APPLE	Permanent	333111	breathing problem, neck pain	Profile Pending Commander Comment	D	View PDF	View
20100202	20150202	xxxxx8098	BROWN	Permanent	333111	TBI	Profile Pending Commander Comment	C	View PDF	View
20100129	20100429	xxxxx6214	HILL	Temporary	333111	Fractured Arm	Approved		View PDF	View
20100125	20150125	xxxxx1671	HALL	Permanent	333111	TBI	Pending Approval	C	View PDF	View
20100129	20150129	xxxxx1671	HALL	Permanent	333111	TBI	Pending Approval	C	View PDF	View
20100203	20150203	xxxxx1671	HALL	Permanent	333111	TBI	Pending Approval	C	View PDF	View

Exhibit E-3 Profile List in Excel

DRAFT